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Tender

NRW Facilities Management Soft Service provision to all managed sites

Natural Resources Wales

F02: Contract notice

Notice identifier: 2023/S 000-017710

Procurement identifier (OCID): ocds-h6vhtk-03db79

Published 21 June 2023, 5:13pm

Section I: Contracting authority

I.1) Name and addresses

Natural Resources Wales

Ty Cambria House, 29 Newport Road

Cardiff

CF24 0TP

Email

keith.edwards@cyfoethnaturiolcymru.gov.uk

Telephone

+44 3000653000

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://naturalresourceswales.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0110

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etenderwales.bravosolution.co.uk/web/login.shtml>

I.4) Type of the contracting authority

Regional or local Agency/Office

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

NRW Facilities Management Soft Service provision to all managed sites

Reference number

itt_103539

II.1.2) Main CPV code

- 79993100 - Facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

NRW is seeking to award a contract for the supply of an All Wales contract delivering FM Soft Service provision to all FFM Managed sites. The full specification is at Annex 1 Specification of Requirements, of this ITT.

The purpose of the requirement is cover routine, reactive, periodic and specialist cleaning of all Natural Resources Wales (NRW) offices and depots across Wales. Alongside the core element of cleaning the contract will provide for adhoc and static guarding. Therefore this contract will ensure our sites are clean, pest free and secure.

II.1.5) Estimated total value

Value excluding VAT: £2,400,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

Main site or place of performance

All NRW FFM Managed sites in Wales

II.2.4) Description of the procurement

NRW require a Contractor who will provide a comprehensive Cleaning Service throughout all offices and depots delivered in a safe and efficient manner. The Contractor will take responsibility for cleaning all internal areas including fixtures, fittings, furniture and finishes, to minimise degradation, enhance asset life cycle and ensure our standards and image are maintained.

The Contractor will undertake all tasks normally associated with a professional office cleaning contract, to ensure that the offices, toilets, shower rooms, kitchens, catering areas, public areas, meeting and conference rooms and all other working areas, furniture and floor spaces, are maintained.

The service will include the following

- Routine Cleaning
- Reactive Cleaning
- Feminine Hygiene
- Pest Control

NRW also need a security contractor who will provide a comprehensive security service throughout all offices and depots delivered in a safe and efficient manner. This will be a mixture of static guarding and keyholding service alongside a alarm response service. The nature of our business means that as well as the staff based at our offices there are a large number of other stakeholders; these can vary from protesters to VIP visitors, members of the public and contractors. We are looking for a security contractor which understands the nature of our business and can provide a professional service at the highest level

II.2.5) Award criteria

Quality criterion - Name: As detailed in tender documents / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As detailed in tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As detailed in tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 July 2023

Local time

9:30am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 July 2023

Local time

9:30am

Place

Cardiff

Information about authorised persons and opening procedure

Procurement Lead via eTenderWales

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Prior to expiry 2028

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

INSTRUCTIONS FOR SUBMITTING AN EXPRESSION OF INTEREST / COMPLETING THE ITT

i) Suppliers should register on the eTendering portal

<https://etenderwales.bravosolution.co.uk>

ii) Once registered, suppliers must express their interest as follows

a) login to the eTendering portal

b) select ITT'

c) select 'ITTs Open To All Suppliers'

d) access the listing relating to the contract (itt_103539 - NRW Facilities Management Soft Service provision to all managed sites) and view details

e) click on 'Express Interest' button in the 'Actions' box on the left hand side of the page

iii) Once you have expressed interest, the ITT will move to 'My ITTs', where you can view the opportunity and download the documentation and where you can construct your reply as instructed. You must then publish your reply using the publish button.

iv) For any support in submitting your expression of interest, please contact the eTendering helpdesk on 0800 0112470 or at help@bravosolution.co.uk.

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=132493

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority's economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Tenderers should provide a statement detailing their Community Benefits Plan which should outline how they propose to deliver Community Benefits on a cost neutral basis through the call-offs they receive through this contract.

Note: Responses to this question will be built into any contract the contractor receives through via this contract and the successful contractor will be expected to deliver the Community Benefits detailed in their response throughout the life of the contract.

(WA Ref:132493)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom