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Planning

## **Greenspace (Grounds Maintenance) contract for Windlesham Parish Council**

Windlesham Parish Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-017682

Procurement identifier (OCID): ocds-h6vhtk-046e35

Published 7 June 2024, 10:05am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Windlesham Parish Council

The Council Office, The Avenue

Lightwater

GU18 5RG

#### **Email**

[buyer@polaris-procurement.com](mailto:buyer@polaris-procurement.com)

#### **Telephone**

+44 1276471675

#### **Country**

United Kingdom

**Region code**

UKJ25 - West Surrey

**Internet address(es)**

Main address

<https://www.windleshampc.gov.uk/>

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Greenspace (Grounds Maintenance) contract for Windlesham Parish Council

**II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Windlesham Parish Council intends to appoint a contractor/ multiple contractors to maintain all Parish owned greenspaces both efficiently and cost-effectively, whilst at the same time improving the quality of service and appearance.

Prior to commencing the formal procurement exercise and through the publication of this Prior Information Notice, the Council wishes to notify the market of the upcoming opportunity, identify the level of interest, and invite feedback on the proposed commercial model and procurement procedure.

Please note: Tender documents are not available at this time. The purpose of this Notice is for pre-procurement market engagement only.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.2) Description**

### **II.2.1) Title**

Greenspace (Grounds Maintenance) contract for Windlesham Parish Council

Lot No

Greenspace (Grounds Maintenance) contract for Windlesham Parish Council

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ25 - West Surrey

Main site or place of performance

West Surrey

### **II.2.4) Description of the procurement**

Windlesham Parish Council requires the provision of grounds maintenance services across

the villages of Bagshot, Lightwater and Windlesham.

The contract/s will include the following services:

- Cemeteries,
- Greenspace, playgrounds, ponds etc,
- Other services such as fly tipping, graffiti, asbestos removal.

The Council is considering the following commercial models to deliver these requirements:

- (i) appointment of a single contractor to deliver all services across the whole parish;
- (ii) appointment of three contractors: one contractor to deliver all services in each village;
- (iii) appointment of up to nine contractors: disaggregating the contract by service specifics AND village, with individual contractors appointed to deliver the groups of services set out above in each village only.

## **II.2.14) Additional information**

Prior to finalising the commercial model and commencing the formal procurement exercise, through the publication of this Prior Information Notice the Council wishes to notify the market of the upcoming opportunity, identify the level of interest, and invite feedback on the approaches being considered.

## **II.3) Estimated date of publication of contract notice**

1 July 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## Section VI. Complementary information

### VI.3) Additional information

Windlesham Parish Council invites interested suppliers to register their interest in this opportunity and take part in a short questionnaire (which should take no more than 10 to 15 minutes to complete) to assist with shaping the commercial model and procurement strategy. The questionnaire can be accessed at the following link:  
<https://forms.office.com/r/q6EEJf7EJG> The questionnaire will close to responses at 5pm on Friday 21st June 2024. Please email [buyer@polaris-procurement.com](mailto:buyer@polaris-procurement.com) if you experience any issues with accessing the questionnaire.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=866045238>

GO Reference: GO-202467-PRO-26475263