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Tender

## **Consumers in Vulnerable Circumstances Research**

Consumer Scotland

F02: Contract notice

Notice identifier: 2024/S 000-017678

Procurement identifier (OCID): ocds-h6vhtk-046e31

Published 7 June 2024, 9:51am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Consumer Scotland

Meadowbank House, 153 London Road

Edinburgh

EH8 7AU

#### **Contact**

Caroline Little

#### **Email**

[caroline.little@gov.scot](mailto:caroline.little@gov.scot)

#### **Telephone**

+44 7776346937

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://consumer.scot/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30592](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30592)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

### **II.1.1) Title**

Consumers in Vulnerable Circumstances Research

Reference number

CASE/699715

### **II.1.2) Main CPV code**

- 79315000 - Social research services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Consumer Scotland wishes to commission a single supplier to deliver two to four social research projects per year relating to the experiences of consumers living in vulnerable circumstances in Scotland. The contract may also be used to provide support with Consumer Scotland's other engagement activities with consumers in vulnerable circumstances such as organising and facilitating lived experience input to a specific activity such as a workshop.

### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

Consumer Scotland wishes to commission a single supplier Service Provider to deliver two to four social research projects per year relating to the experiences of consumers living in vulnerable circumstances in Scotland. The contract may also be used to provide

support with Consumer Scotland's other engagement activities with consumers in vulnerable circumstances such as organising and facilitating lived experience input to a specific activity such as a workshop. The contract is expected to commence at the beginning of August 2024 for a period of twelve (12) months. An option to extend the period of the contract until August 2027 has been included under clause 4.2 of the Terms and Conditions.

#### **II.2.5) Award criteria**

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

#### **II.2.6) Estimated value**

Value excluding VAT: £400,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The contract is expected to commence at the beginning of August 2024 for a period of twelve (12) months. An option to extend the period of the contract until August 2027 has been included under clause 4.2 of the Terms and Conditions.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

12 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=768188](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=768188).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:768188)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=768188](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=768188)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>