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Contract

Scottish Forestry - Provision of an HR, Payroll and Learning Management Service

Scottish Forestry

F03: Contract award notice

Notice identifier: 2024/S 000-017651

Procurement identifier (OCID): ocds-h6vhtk-03e4cf

Published 6 June 2024, 4:46pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Forestry

Saughton House

Edinburgh

EH11 3XD

Contact

Procurement

Email

david.docherty@gov.scot

Telephone

+44 1

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<https://forestry.gov.scot/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30372

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Scottish Forestry - Provision of an HR, Payroll and Learning Management Service

Reference number

SF_0339

II.1.2) Main CPV code

- 79900000 - Miscellaneous business and business-related services

II.1.3) Type of contract

Services

II.1.4) Short description

Scottish Forestry is looking to appoint a single supplier to provide an end-to-end, fully managed HR and Payroll service with a supporting, cloud-based HR and Payroll system with an integrated Learning Management System.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Saughton House, Edinburgh

II.2.4) Description of the procurement

Scottish Forestry is looking to appoint a single supplier to provide an end-to-end, fully managed HR and Payroll service with a supporting, cloud-based HR and Payroll system with an integrated Learning Management System.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-021320](#)

Section V. Award of contract

Contract No

SF_0339

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

Other reasons (discontinuation of procedure)

Section VI. Complementary information

VI.3) Additional information

The ITT Award Criteria contains 4 pass/fail questions (including Q4C.4 referred to in Section C above). Anyone who does not obtain a pass for these questions will not be considered further. All scored questions will be evaluated in accordance with the following scoring methodology:

0 Unacceptable - Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 Poor - Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 Acceptable - Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 Good - Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirement will be fulfilled.

4 Excellent - Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

Economic Operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015.

The Public Contracts (Scotland) Regulations 2015 ([legislation.gov.uk](https://www.legislation.gov.uk))

(SC Ref:768757)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom