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Planning

## **Materials Recovery Facility (MRF) Processing and Haulage**

North Hertfordshire District Council  
East Herts Council

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-017648

Procurement identifier (OCID): ocds-h6vhtk-046e1e

Published 6 June 2024, 4:27pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

North Hertfordshire District Council

Council Offices, Gernon Road

Letchworth Garden City

SG6 3JF

#### **Contact**

Chloe Hipwood

#### **Email**

[Chloe.Hipwood@north-herts.gov.uk](mailto:Chloe.Hipwood@north-herts.gov.uk)

#### **Telephone**

+44 01462474000

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.north-herts.gov.uk](http://www.north-herts.gov.uk)

Buyer's address

<http://www.supplyhertfordshire.uk/>

**I.1) Name and addresses**

East Herts Council

Wallfields, Pegs Lane,

Hertford

SG13 8EQ

**Email**

[Chloe.Hipwood@north-herts.gov.uk](mailto:Chloe.Hipwood@north-herts.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.eastherts.gov.uk>

Buyer's address

<http://www.supplyhertfordshire.uk/>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Materials Recovery Facility (MRF) Processing and Haulage

Reference number

NHDC013471

#### **II.1.2) Main CPV code**

- 90514000 - Refuse recycling services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

East and North Herts Council are seeking information from the market relating to a material recovery facility (MRF) and haulage contract that the Councils will let in 2025. The material requires haulage from our transfer station in Buntingford SG9 9ER. The material mix will include: glass, steel and aluminium tins and cans, cartons, plastic bottles, pots, tubs and trays and the council is seeking a MRF which can handle soft plastics and therefore is interested in understanding processing capabilities. Mixed papers (cardboard and paper) will be collected separately but it is expected that a small proportion will enter the dry mixed recycling stream. The council is also considering whether a separate 'Lot' with a different materials composition, a transfer station and haulage for Hertsmere Borough Council is of interest to the market.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90514000 - Refuse recycling services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

East and North Herts Council are seeking information from the market relating to a material recovery facility (MRF) and haulage contract that the Councils will let in 2025. The material requires haulage from our transfer station in Buntingford SG9 9ER. The material mix will include: glass, steel and aluminium tins and cans, cartons, plastic bottles, pots, tubs and trays and the council is seeking a MRF which can handle soft plastics and therefore is interested in understanding processing capabilities. Mixed papers (cardboard and paper) will be collected separately but it is expected that a small proportion will enter the dry mixed recycling stream. The council is also considering whether a separate 'Lot' with a different materials composition, a transfer station and haulage for Hertsmere Borough Council is of interest to the market. North Hertfordshire Council (NHC) and East Hertfordshire Council

(EHC) together 'The Council' are a shared service with a new dry recycling collection service due to come into effect around August 2025. The new service will collect residual waste, dry mixed recycling (DMR) and separate fibre on a three-weekly cycle for all material streams. The Council is currently out to tender for its collection contract and at this stage full collection methodology is unclear, we are seeking a haulage and processing contract for all our tonnage and we expect approximately a third of the tonnage to require processing each week. The Councils operate with NHC being the lead authority and all dry recycling material being bulked from a depot in Buntingford, SG9 9ER. At the moment the commingled dry recycling mix captures mixed paper albeit paper is also collected in a separate box. The current MRF processing contract runs until at least the end of April 2025. The current commingled mix includes:- Glass, plastic bottles pots, tubs and trays, mixed papers, steel and aluminium cans. There is a small proportion of households in North & East Herts currently participating in a FPF FlexCollect trial. These households are currently collecting soft plastics in survival bags. East & North Herts are seeking to remove the majority of the mixed papers material from the mixed dry recycling material and collect this separately in a separate wheeled bin and introduced soft plastics to the DMR composition. Estimate of tonnage requiring MRF processing annually from 2025 for EHC & NHC is circa:- 15,200 tonnes. The Council is also considering partnering with Hertsmere Borough Council as a separate 'lot' and seeks bidders views on this and their requirements in addition to those of the Council. In Hertsmere waste collection is in-house and provides an alternate weekly residual/DMR and separate organics collection. From April 2025 Hertsmere will provide a separate weekly food waste collection and fortnightly subscribed garden waste collection. DMR is currently direct delivered to Pearce Recycling Limited in St Albans and therefore a transfer station and haulage is required. Tonnages estimates for Hertsmere are circa:- 7,000 tonnes.

### **II.3) Estimated date of publication of contract notice**

1 October 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## Section VI. Complementary information

### VI.3) Additional information

North Hertfordshire District Council uses an E-Tendering system (In-Tend). Participants can access the questionnaire and the responses must be returned through the Supply Hertfordshire Portal at the following website: <http://www.supplyhertfordshire.uk/You> must be registered on this website to respond. If you are already registered' you will not need to register again, simply use your existing username and password. Please note that there is a password reminder link on the homepage. Please ensure that you follow any instruction provided to you here. If you experience any technical difficulties please contact the Intend Helpdesk on 0845 557 8079 or by email [support@in-tend.com](mailto:support@in-tend.com).