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Not applicable

## **FCDO Legal and Tax Advice for International Remote Working**

Foreign Commonwealth and Development Office

F14: Notice for changes or additional information

Notice identifier: 2022/S 000-017646

Procurement identifier (OCID): ocds-h6vhtk-034ada

Published 28 June 2022, 3:27pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

#### **Contact**

Adam.James@fco.gov.uk

#### **Email**

[Adam.James@fco.gov.uk](mailto:Adam.James@fco.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

FCDO Legal and Tax Advice for International Remote Working

Reference number

Project\_8082

#### **II.1.2) Main CPV code**

- 79111000 - Legal advisory services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The provision of International Remote Working country profiles and a bureau service for ad-hoc advice on legal and compliance risks.

As part of FCDO Policy Alignment work, the FCDO is working to develop a new policy and processes on IRW that improve the identification and management of risks, improve governance and to ensure FCDO is legally and tax compliant. We are looking to purchase advisory services to:

1) Provide Country Profiles on IRW - summarising advice on immigration, tax and employment law. These would be for around 40 core countries, though it will be desirable

for suppliers to have the capacity to provide profiles for additional countries if required. Country profiles would be initially provided using a template provided by the FCDO within the first few months of the contract, with an annual refresh for each location including both any changes to date and upcoming changes due at the start of May each year for the life of the contract (3yrs +1 +1).

2) Provide a draw-down or bureau service for legal and tax advice for complex cases a range of country locations where FCDO wishes to offer international remote working outside the UK.

Once this service is in place, we hope to process most IRW requests using the information provided on the country profiles making it far more cost effective. Where there are more complex cases, we will draw upon the bureau service on an ad hoc basis. FCDO provides HR Services to all government departments who have staff working overseas so the outputs of the contract will require to be applicable to and be drawn down by Civil Service Departments in the UK.

The Contracting Authority intends to use an e-tendering system for the procurement.

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## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2022/S 000-017460](#)

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## **Section VII. Changes**

### **VII.1) Information to be changed or added**

#### **VII.1.2) Text to be corrected in the original notice**

Section number

V11.2

Place of text to be modified

Other information

Read

Text

I have unfortunately made a mistake with the email address of the contact please remove [James.Adam@fcdo.gov.uk](mailto:James.Adam@fcdo.gov.uk) and put in [Adam.James@fcdo.gov.uk](mailto:Adam.James@fcdo.gov.uk).

To note the text has changed to "If you would like to attend, please reply to this message on the Jaggaer system by accessing PQQ 1252 with the names and email addresses of those wishing to attend".

## **VII.2) Other additional information**

The Contracting Authority intends to use an e-tendering system for the procurement.

The Contracting Authority will be running a virtual market engagement event in the form of a webinar hosted on MS Teams on Wednesday 20th July 10:00 - 11:00. This will allow us to provide more information on the requirement and procurement plan, as well as answer any questions you may have about the requirement.

The event will consist of a short presentation about the requirement followed by a Q&A. If you would like to attend, please reply to this message on the Jaggaer system by accessing PQQ 1252 with the names and email addresses of those wishing to attend. A Teams link to the session will then be sent out prior to the event.

Please register your interest in attending by 17.00 on Friday 15th July at the latest.

Estimated date of publication of contract notice: 27/07/2022.