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Tender

## **22006 Milton Keynes Leaseholders Insurance 2022**

Milton Keynes Council

F02: Contract notice

Notice identifier: 2022/S 000-017644

Procurement identifier (OCID): ocds-h6vhtk-034b92

Published 28 June 2022, 3:22pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Milton Keynes Council

Civic Offices, 1 Saxon Gate East

Milton Keynes

MK9 3EJ

#### **Contact**

Mark Greenall

#### **Email**

[Procurement2@cambridgeshire.gov.uk](mailto:Procurement2@cambridgeshire.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ12 - Milton Keynes

**Internet address(es)**

Main address

<https://www.milton-keynes.gov.uk/>

Buyer's address

<https://www.milton-keynes.gov.uk/business/tenders-and-contracts/introduc>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=feaa2952-d5cb-ec11-8114-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=feaa2952-d5cb-ec11-8114-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

22006 Milton Keynes Leaseholders Insurance 2022

Reference number

DN609664

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cambridgeshire Insurance wishes to invite tenders for the supply of services in respect of Milton Keynes Council Leaseholders Insurance as detailed within the tender documentation.

Arthur J Gallagher has been selected to assist in the tender of Milton Keynes Council Leaseholder Insurance Programme. Please note that this does not stop other entities of Arthur J. Gallagher bidding from any of lots detailed in this notice.

Please note that Insurance brokers are not permitted to bid for this procurement.

Please note that any questions relating to the tender process should be sent via the Procontract e-tender Portal and the messaging system provided within that e-Tendering facility.

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

Potential Providers will need to register an account via the "Procontract Portal" at <https://procontract.due-north.com/Register> before being able to view the full tender details.

In order to access the tender documentation, click "Find Opportunities", then on the drop-down menu, filter by "Cambridgeshire Public Services" by clicking on "Update" to find the

relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

Please ensure that you read the tender documents carefully in order to be aware of the requirements and relevant deadlines.

### **II.1.5) Estimated total value**

Value excluding VAT: £2,200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services
- 66515200 - Property insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKJ12 - Milton Keynes

### **II.2.4) Description of the procurement**

Leaseholders Insurance for Milton Keynes Council

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The Authority is looking for a initial long term agreement of three years with option to extend for up to two further years.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Applicants must be FCA registered.

This tender is open only to insurance companies regulated by the Financial Services and Market Act 2000, Insurance Companies Act 1982 and any other statutory modifications thereof.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

All bidders should hold a standard and poor's (or equivalent rating agency) rating of BBB+ or better.

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Self-certify that you have of experience of providing insurance cover for the public sector is and/or experience with providing cover for complex commercial organisations.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

29 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The potential of up 5 years time depending on market conditions, authorities operating model at the time as to whether Insurance is required and whether contract extensions are taken.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mrs Clare Ellis

New Shire Hall, Alconbury Weald

Huntingdon

PE28 4YE

Email

[clare.ellis@cambridgeshire.gov.uk](mailto:clare.ellis@cambridgeshire.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

The Strand

London

WC2A 2LL

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Authority will incorporate a minimum 10 calendar days standstill period at the point information on the award of the contract is communicated to tenderers. The duration of this standstill will be disclosed at this point.

This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. Such additional information should be required from (Refer to address in Part 1.1). If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 (Chapter 6) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly. Where a contract has not been entered into the Court may order the setting aside of the

award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may order the ineffectiveness of a contract where serious breach have occurred in addition to any fine, the Court may instead provide for alternative penalties, either contract shortening, fines or both.

The Authority have invested in an e-tendering tool in order to facilitate its tendering processes in a compliant and transparent manner.

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In order to access the tender documentation, click “Find Opportunities”, then on the drop-down menu, filter by “Cambridgeshire Public Services” by clicking on “Update” to find the relevant opportunity or alternatively within the organisations drop down select Cambridgeshire County Council to also find the relevant opportunity.

Please ensure that you read the tender documents carefully in order to be aware of the requirements and relevant deadlines.

The Council reserves the right to award all, part or none of the business forming the subject matter of this procurement and to abandon, halt, pause, or postpone this procurement at any time. Under no circumstances will the Council incur any liability (including, but not limited to, liability as to costs) in respect of this procurement exercise, the abandonment of the same, or any documentation issued as part of this procurement exercise.

