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Tender

## **Community (level 2) Stop Smoking Services**

NORFOLK COUNTY COUNCIL

F02: Contract notice

Notice identifier: 2024/S 000-017614

Procurement identifier (OCID): ocds-h6vhtk-046e04

Published 6 June 2024, 2:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NORFOLK COUNTY COUNCIL

Martineau Lane

NORWICH

NR12DH

#### **Contact**

Claire Dawson

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKH15 - Norwich and East Norfolk

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Community (level 2) Stop Smoking Services

Reference number

NCCT42539(1)

#### **II.1.2) Main CPV code**

- 85100000 - Health services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council's Public Health team is tendering for a single provider to deliver its community (level 2) smoking cessation services.

These services will build on other stop smoking provision already available in Norfolk including a specialist service and primary care. We want to expand the availability of Community level 2 interventions to people living in Norfolk to ensure that smokers can access the right interventions at the right time.

This procurement will be managed as a Competitive Process under the Health Care Services ( Provider Selection Regime) Regulations 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £897,033

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 85140000 - Miscellaneous health services
- 85323000 - Community health services

## **II.2.3) Place of performance**

NUTS codes

- UKH15 - Norwich and East Norfolk
- UKH16 - North and West Norfolk
- UKH17 - Breckland and South Norfolk

## **II.2.4) Description of the procurement**

Norfolk County Council's Public Health team is tendering for a single provider to deliver its community (level 2) smoking cessation services.

These services will build on other stop smoking provision already available in Norfolk including a specialist service and primary care. We want to expand the availability of Community level 2 interventions to people living in Norfolk to ensure that smokers can access the right interventions at the right time.

The service will comprise the following key elements: Community Stop Smoking service delivered by level 2 trained advisors. A focus on engaging communities where smoking prevalence is highest. - Service will be easily accessible via a triage/referral for on the Norfolk Ready to Change platform. For people who are self-motivated to stop smoking, may live in areas of deprivation, may be in low-income employment but do not have other complex needs. Working with the specialist stop smoking service, primary care, and Integrated Care Systems to develop pathways that ensure smokers are accessing the most appropriate service based on need. Providing a range of hybrid and innovative support options to individuals within the community to be empowered to stop smoking.

This procurement will be managed as a Competitive Process under the Health Care Services ( Provider Selection Regime) Regulations 2023. The Invitation to Tender sets out the key criteria that have been considered by the Council and how it intends to evaluate bids.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract is being let on a 36 months +24 months +24 months basis.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.14) Additional information**

The contract is for an initial period of 36 months. The contract contains the right for the Council to extend by 2 periods of 24 months. The value in this notice is for the initial term of the contract excluding VAT and any price increases that maybe agreed in accordance with the Contract.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 July 2024

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

11 July 2024

Local time

11:02am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/asp/BUYERPROFILES>. Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest' to view the documentation. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk).

An evaluation of potential conflicts of interest has taken place prior to the publication of this contract notice, and no conflict of interest has been found.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council (nplaw)

County Hall, Martineau Lane

Norwich

NR1 2DH

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

A standstill period will follow the council's provisional decision to select a provider and must end before the contract can be awarded. It gives time for any provider who might otherwise



have been a provider of the services to which the contract relates to make representations and for the council to consider those representations and respond as appropriate. If following the council's review of its representations a provider wishes to request that the Independent Patient Choice and Procurement Panel considers its representations, then it must submit its request using a pro forma published by the panel within 5 working days of receiving the council's decision.