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Tender

Support the Management of Strategic Developments

Canterbury City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017605

Procurement identifier (OCID): ocds-h6vhtk-050926

Published 29 April 2025, 1:32pm

Scope

Reference

DN773021

Description

Canterbury City Council wishes to select and appoint a suitable supplier to Support the Management of Strategic Developments and invites tenderers to submit a tender to meet the Council's requirements.

The Contract is anticipated to commence June / July 2025 and will continue for a period of 2 years (unless terminated early in accordance with the terms and conditions of the Contract).

Full details and requirements are included within the Invitation to Tender Documentation.

Important Notice:

Suppliers should in the first instance register themselves on the Kent Business Portal by following registration instructions. After registering suppliers are asked to express their

interest in this opportunity, after which suppliers will be able to access and download all the required documents attached to this notice. Please ensure you download all documents and complete according to instructions contained.

Attachments:

Instructions to Suppliers: Expressions of interest will only be accepted via the Kent Business Portal (www.kentbusinessportal.org.uk).

Note that in order to successfully submit your interest you will first need to register for an account on the portal. After registration is complete and you've received your login details you should return to the advert for the opportunity and express your interest.

You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on Friday 30 May 2025

Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered).

Total value (estimated)

- £141,666 excluding VAT
- £170,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 June 2025 to 30 June 2027
- 2 years, 14 days

Main procurement category

Services

CPV classifications

- 71240000 - Architectural, engineering and planning services

Contract locations

- UKJ4 - Kent

Participation

This procurement is reserved for

- UK suppliers
- Small and medium-sized enterprises (SMEs) and voluntary, community and social enterprises (VCSEs)

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

30 May 2025, 12:00pm

Tender submission deadline

30 May 2025, 12:00pm

Submission address and any special instructions

Expressions of interest will only be accepted via the Kent Business Portal (www.kentbusinessportal.org.uk).

Tenders may be submitted electronically

Yes

Award criteria

The Council will award the Contract on the basis of the most advantageous tender (MAT). It will be seeking to ensure the best financial performance and value for money from the Services whilst, at the same time, improving or maintaining the standard of the Services.

The overall assessment ratio is 70 % quality and 30% cost.

The weighted quality and cost scores will be added together, and this will identify the most advantageous tender.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Canterbury City Council

- Public Procurement Organisation Number: PXJX-9843-DLGM

14 Rose Lane

Canterbury

CT12UR

United Kingdom

Email: procurement@canterbury.gov.uk

Website: <https://www.canterbury.gov.uk>

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government