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Tender

## **Buckinghamshire Missing Children and Independent Return Home Interview Service**

Buckinghamshire Council

F02: Contract notice

Notice identifier: 2021/S 000-017596

Procurement identifier (OCID): ocds-h6vhtk-02cc2a

Published 26 July 2021, 8:25am

The closing date and time has been changed to:

**24 September 2021, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Buckinghamshire Council

Walton Street Offices

Aylesbury

HP20 1UA

#### **Contact**

Ms Sarah Deyes

#### **Email**

[sarah.deyes@buckinghamshire.gov.uk](mailto:sarah.deyes@buckinghamshire.gov.uk)

**Telephone**

+44 1296585871

**Country**

United Kingdom

**NUTS code**

UKJ13 - Buckinghamshire CC

**Internet address(es)**

Main address

<https://www.buckinghamshire.gov.uk/>

Buyer's address

<https://www.buckinghamshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplybucksbusiness.org.uk](http://www.supplybucksbusiness.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplybucksbusiness.org.uk](http://www.supplybucksbusiness.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Buckinghamshire Missing Children and Independent Return Home Interview Service

Reference number

DN552339

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Safeguarding and promoting the welfare of children is a key duty on local authorities and requires effective joint working between agencies and professionals. Children running away and going missing from home or care is a safeguarding issue. Local authorities are responsible for protecting children whether they go missing from their family home or from local authority care and are required to work with partners on planning to prevent children from going missing and to protect them when they do

Buckinghamshire Council is seeking tenders for the coordination and delivery of an Independent Return Home Interview service for Buckinghamshire children who go missing from home or care The service will support Buckinghamshire children and young people between the ages 10-18 years who have been reported missing.

o and who live in Buckinghamshire,

o or who are looked after by Buckinghamshire Council.

The overarching outcome for the Return Home Interview (RHI) service is to help safeguard vulnerable children and young people that have gone missing or run away from home or care. The service will use a trauma informed approach to deliver high quality and timely independent RHIs to understand the reasons why a child has gone missing, give children and young people information and advice and help them develop strategies to keep them safe

This statutory service will be commissioned in adherence with DfE Statutory Guidance titled: Guidance on children who run away or go missing from home or care, January 2014:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/307867/Statutory\\_Guidance\\_-\\_Missing\\_from\\_care\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/307867/Statutory_Guidance_-_Missing_from_care_3_.pdf)

Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) may apply to this opportunity.

The contract start date will be 01/04/2022 for 3 years with the option to extend for a further 2 x 12 month. The annual budget is capped at £290,000. Any bids that exceed the cap will be disqualified from the procurement process.

If your organisation wishes to participate in this process, you need to register with the Buckinghamshire Business Portal. You will be unable to take part if you do not register. Please use the link below and follow the instructions on the website:

[www.supplybucksbusiness.org.uk](http://www.supplybucksbusiness.org.uk)

Tenders must be returned via the Buckinghamshire Business Portal.

The tender return date is midday on Friday 17th September 2021. Tenders received after this time and date will not be accepted.

A market engagement event will be held virtually via Teams on Wednesday 4th August 2021 at 12pm – 2pm. The purpose of this event is to provide an overview of the Council's requirements and to answer any questions you may have about the requirement, the process or any of the tender documents. Please let us know through the messaging functionality on the portal who will be representing your organisation and their email addresses to enable us to send the meeting link.

We encourage bidders considering taking up the offer of the Council's premises (The School House) to arrange a site visit. Site visits can take place between 2nd August and 20th August. The Council reserves the right to refuse any requests after this date. All requests must be made via the portal and should include your availability on the requested dates.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.2) Description**

##### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKJ13 - Buckinghamshire CC

### **II.2.4) Description of the procurement**

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[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/307867/Statutory\\_Guidance\\_-\\_Missing\\_from\\_care\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/307867/Statutory_Guidance_-_Missing_from_care__3_.pdf)

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Up to two extensions of 12 months each subject to funding and satisfactory performance.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Award criteria are available in the tender documents accessed via [www.supplybucksbusiness.org](http://www.supplybucksbusiness.org) DN

552339.

The annual budget is capped at £290,000. Any bids that exceed the cap will be disqualified from the procurement process.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender documents for legal economic financial and technical information accessed via

[www.supplybucksbusiness.org](http://www.supplybucksbusiness.org) DN552339

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

17 September 2021

Local time

12:00pm

Changed to:

Date

24 September 2021

Local time

12:00pm

See the [change notice](#).

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

17 September 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Buckinghamshire Council

Walton Street Offices

Aylesbury

HP20 1UA

Email

[procurement@buckinghamshire.gov.uk](mailto:procurement@buckinghamshire.gov.uk)

Country

United Kingdom