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Contract

Innovation Fund Administrator - Embedding Children's Rights in Public Services

Scottish Government

F03: Contract award notice

Notice identifier: 2022/S 000-017590

Procurement identifier (OCID): ocds-h6vhtk-034b5c

Published 28 June 2022, 10:34am

Section I: Contracting authority

I.1) Name and addresses

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

Contact

Stuart Riach

Email

stuart.riach2@gov.scot

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotland.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Innovation Fund Administrator - Embedding Children's Rights in Public Services

Reference number

CASE/582931

II.1.2) Main CPV code

- 75100000 - Administration services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Government has a requirement to place a contract with an external service provider for the provision of fund administration services.

The service provider will be required to develop, establish and administer a grant funding programme (the Innovation Fund) that will stimulate improvement and innovation activity supporting the process of embedding a child rights based approach in public bodies and supporting the implementation of the United Nations Convention on the Rights of the Child (UNCRC) into public services.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The objectives of this Contract include, but are not limited to the following:

- To set up and administer an Innovation Fund
- To provide support and guidance to interested parties to access these funds via the application process
- To deliver pre-funding activities which include pre-application engagement, application sifting, eligibility checks, due diligence, development of a grading process, and setting up the Fund from June 2022
- Develop a decision making process which include representation from Scottish Government and children/young people
- To administer 2 rounds of funding, between July 2022 and March 2024 and associated pre- and post-funding activities, with a round of awards made within each financial year of the period.
- To administer the eligibility, due diligence and grading process in a robust and independent way.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 022-190229](#)

Section V. Award of contract

Contract No

CASE/582931

A contract/lot is awarded: No

V.1) Information on non-award

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

Section VI. Complementary information

VI.3) Additional information

The Single Procurement Document (Scotland) is a standard qualification questionnaire supplied by Scottish Ministers for all regulated procurements. The SPD (Scotland) is used to self-certify for the minimum requirements to tender for this contract opportunity and will be

scored on a Pass/Fail basis.

Individual questions that form the Quality award criteria will be scored using the following methodology: 0 - Unacceptable; 1 - Poor; 2 - Acceptable; 3 - Good; 4 - Excellent.

The lowest total tender price will be awarded 100% of the score available for Price. The Price score for the remaining Tenderers will be relative to the lowest total tender price.

NOTE: The buyer is using PCS-Tender to carry out this procurement process. The project code is 21329 and the ITT code is 44397.

Please note this is a separate website and if you are not already registered, you will be required to do so. To access PCS-Tender, record your interest in this notice and access the tender documentation please visit

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>.

Please search for the project Code under PQQs/ITTs Open to All Suppliers and use the Search/Filter function then the Project Code from the dropdown list. Please note that once you have expressed interest in the PQQ/ITT it will move to your My PQQs/ITTs area.

For further information on using PCS-Tender, please read the Supplier Response Guide:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/supplierhelppage/PCS-TSupplierResponseGuide>

(SC Ref:698521)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom