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Contract

## **Innovation Fund Administrator - Embedding Children's Rights in Public Services**

Scottish Government

F03: Contract award notice

Notice identifier: 2022/S 000-017590

Procurement identifier (OCID): ocds-h6vhtk-034b5c

Published 28 June 2022, 10:34am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Contact**

Stuart Riach

#### **Email**

[stuart.riach2@gov.scot](mailto:stuart.riach2@gov.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Innovation Fund Administrator - Embedding Children's Rights in Public Services

Reference number

CASE/582931

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Scottish Government has a requirement to place a contract with an external service provider for the provision of fund administration services.

The service provider will be required to develop, establish and administer a grant funding programme (the Innovation Fund) that will stimulate improvement and innovation activity supporting the process of embedding a child rights based approach in public bodies and supporting the implementation of the United Nations Convention on the Rights of the Child (UNCRC) into public services.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

The objectives of this Contract include, but are not limited to the following:

- To set up and administer an Innovation Fund
- To provide support and guidance to interested parties to access these funds via the application process
- To deliver pre-funding activities which include pre-application engagement, application sifting, eligibility checks, due diligence, development of a grading process, and setting up the Fund from June 2022
- Develop a decision making process which include representation from Scottish Government and children/young people
- To administer 2 rounds of funding, between July 2022 and March 2024 and associated pre- and post-funding activities, with a round of awards made within each financial year of the period.
- To administer the eligibility, due diligence and grading process in a robust and independent way.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 022-190229](#)

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## **Section V. Award of contract**

### **Contract No**

CASE/582931

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Single Procurement Document (Scotland) is a standard qualification questionnaire supplied by Scottish Ministers for all regulated procurements. The SPD (Scotland) is used to self-certify for the minimum requirements to tender for this contract opportunity and will be

scored on a Pass/Fail basis.

Individual questions that form the Quality award criteria will be scored using the following methodology: 0 - Unacceptable; 1 - Poor; 2 - Acceptable; 3 - Good; 4 - Excellent.

The lowest total tender price will be awarded 100% of the score available for Price. The Price score for the remaining Tenderers will be relative to the lowest total tender price.

NOTE: The buyer is using PCS-Tender to carry out this procurement process. The project code is 21329 and the ITT code is 44397.

Please note this is a separate website and if you are not already registered, you will be required to do so. To access PCS-Tender, record your interest in this notice and access the tender documentation please visit

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>.

Please search for the project Code under PQQs/ITTs Open to All Suppliers and use the Search/Filter function then the Project Code from the dropdown list. Please note that once you have expressed interest in the PQQ/ITT it will move to your My PQQs/ITTs area.

For further information on using PCS-Tender, please read the Supplier Response Guide:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/supplierhelppage/PCS-TSupplierResponseGuide>

(SC Ref:698521)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom