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Tender

EoR Specification

Abertay University

F02: Contract notice

Notice identifier: 2026/S 000-017561

Procurement identifier (OCID): ocds-h6vhtk-065d84

Published 26 February 2026, 4:25pm

Section I: Contracting authority

I.1) Name and addresses

Abertay University

Bell Street

Dundee

DD1 1HG

Contact

Nicci Robertson

Email

procurement@abertay.ac.uk

Telephone

+44 1382308995

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.abertay.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00103

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/go/07295257019C9AB521F3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/go/07295257019C9AB521F3>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

EoR Specification

Reference number

091-AU-PRO-2526

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of this contract is to appoint a Employer of Record (EoR) that meets the specific legal, tax and regulatory compliance obligations in every jurisdiction where it operates to employ and support University-directed staff across India, Pakistan, Nepal and Sri Lanka, with the ability to extend service provisions to additional territories as the University's international activity develops. Future regions may include, but are not limited to, parts of Africa, South-East Asia, North America and South America and tenderers must therefore demonstrate that, in any new jurisdiction, they have (or are able to establish) a recognised legal presence or registered local entity that allows them to act as the statutory employer, including the legal authority to issue compliant employment contracts, enrol employees in mandatory tax and social security systems, provide statutory benefits and assume all employer liabilities such as workers compensation, unemployment insurance and welfare contributions. Without such legal authority, and organisation cannot lawfully operate as a EoR.

II.1.5) Estimated total value

Value excluding VAT: £1,450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM71 - Angus and Dundee City

Main site or place of performance

Abertay University

Bell Street

Dundee

DD1 1HG

II.2.4) Description of the procurement

The purpose of this contract is to appoint a Employer of Record (EoR) that meets the specific legal, tax and regulatory compliance obligations in every jurisdiction where it operates to employ and support University-directed staff across India, Pakistan, Nepal and Sri Lanka, with the ability to extend service provisions to additional territories as the University's international activity develops. Future regions may include, but are not limited to, parts of Africa, South-East Asia, North America and South America and tenderers must therefore demonstrate that, in any new jurisdiction, they have (or are able to establish) a recognised legal presence or registered local entity that allows them to act as the statutory employer, including the legal authority to issue compliant employment contracts, enrol employees in mandatory tax and social security systems, provide statutory benefits and assume all employer liabilities such as workers compensation, unemployment insurance and welfare contributions. Without such legal authority, and organisation cannot lawfully operate as a EoR.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 65

Price - Weighting: 35

II.2.6) Estimated value

Value excluding VAT: £1,450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

24 Months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 March 2026

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30 June 2026

IV.2.7) Conditions for opening of tenders

Date

30 March 2026

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 31213.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:823855)

VI.4) Procedures for review

VI.4.1) Review body

Dundee Sherriff & Justice of the Peace Courts

6 West Bell Street

Dundee

DD19AD

Country

United Kingdom