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Tender

Internal Audit Provision

Birmingham City Council on behalf of Birmingham Childrens Trust

F02: Contract notice

Notice identifier: 2021/S 000-017516

Procurement identifier (OCID): ocds-h6vhtk-02cbda

Published 23 July 2021, 2:43pm

Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council on behalf of Birmingham Childrens Trust

1 Lancaster Circus

Birmingham

B4 7DJ

Contact

Corporate Procurement Services

Email

etendering@birmingham.gov.uk

Telephone

+44 1214648000

Fax

+44 1213037322

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

www.in-tendhost.co.uk/birminghamcc

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.in-tendhost.co.uk/birminghamcc

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/birminghamcc

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Internal Audit Provision

Reference number

P0669

II.1.2) Main CPV code

- 79212200 - Internal audit services

II.1.3) Type of contract

Services

II.1.4) Short description

The Children's Trust is required to have an internal audit function under the accounts and audit regulations. These regulations place responsibility on the Trust for maintaining an adequate and effective internal audit service. The Trust are, therefore, now seeking to engage a suitably qualified and experienced supplier for the provision of an Internal Audit function.

II.1.5) Estimated total value

Value excluding VAT: £325,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79212200 - Internal audit services
- 79212000 - Auditing services
- 79210000 - Accounting and auditing services

- 79212100 - Financial auditing services
- 79212300 - Statutory audit services

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

The Children's Trust is required to have an internal audit function under the accounts and audit regulations. These regulations place responsibility on the Trust for maintaining an adequate and effective internal audit service. The Trust are, therefore, now seeking to engage a suitably qualified and experienced supplier for the provision of an Internal Audit function.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

With an option to extend for a further two years, subject to satisfactory performance.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Details provided in the tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 August 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

23 August 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Trust's Management Team is responsible for ensuring that there is an adequate system of internal control, and that it is maintained and complied with on a routine basis. The lead officer on maintaining the system of internal control is the Director of Finance. The Trust is required to prepare an Annual Governance Statement to review the effectiveness of the system of internal control, and this is signed by the Chief Executive. The Audit Committee has responsibility for reviewing the effectiveness of the internal audit function. The Committee receives regular reports from the internal audit provider, and the internal audit provider will attend Finance and Resources Committee meetings. The Head of Internal Audit, to be provided by the external supplier, will be required to work with other elements of the Trust's audit services. This includes the Trust's external auditors, Crowe. The contract will be for the statutory internal audit of the following operating periods: 1st April 2021 - 31st March 2022, 1st April 2022 - 31st March 2023, 1st April 2023 - 31st March 2024. This contract will be for a period of 3 years commencing October 2021, with an option to extend for a further two years, subject to satisfactory performance. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: cps@birmingham.gov.uk or call CPS Helpdesk on 0121 464 8000. Your completed tender submission should be returned by noon on 23rd August 2021 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom