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Tender

UK_2022_British Pavilion Management and Exhibition Production Services

British Council

F02: Contract notice

Notice identifier: 2022/S 000-017507

Procurement identifier (OCID): ocds-h6vhtk-034b09

Published 27 June 2022, 2:29pm

Section I: Contracting authority

I.1) Name and addresses

British Council

1 Redman Place

London

E20 1JQ

Contact

Brian D'Mello

Email

brian.dmello@britishcouncil.org

Telephone

+44 02073894646

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

www.britishcouncil.org

Buyer's address

<https://in-tendhost.co.uk/britishcouncil>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/britishcouncil>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UK_2022_British Pavilion Management and Exhibition Production Services

Reference number

BC/02436

II.1.2) Main CPV code

- 79950000 - Exhibition, fair and congress organisation services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council is tendering for the supply of an integrated management service to support its operations at the British Pavilion in Venice. The service will cover general building management and maintenance, stewarding management and invigilation, as well as exhibition production and installation for the International Art and Architecture exhibitions held each year at the British Pavilion for La Biennale di Venezia. The British Council requires a supplier with expertise in exhibition production, exhibition design, fabrication and installation, with the ability to respond to a brief with creativity, and work with the British Council and appointed Artist / Curator to deliver high quality solutions and value for money the available resources. The Service Provider will ensure that we are meeting all EU regulations with regards to building management and health and safety and will build excellent working relationships with the Biennale di Venezia, as well as the British Council extende

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79950000 - Exhibition, fair and congress organisation services

- 79960000 - Photographic and ancillary services
- 98910000 - Services specific to international organisations and bodies
- 79993000 - Building and facilities management services
- 45212300 - Construction work for art and cultural buildings

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

This contract will be managed from the United Kingdom, but the services will be delivered in Venice.

II.2.4) Description of the procurement

The British Council is tendering for the supply of an integrated management service to support its operations at the British Pavilion in Venice. The service will cover general building management and maintenance, stewarding management and invigilation, as well as exhibition production and installation for the International Art and Architecture exhibitions held each year at the British Pavilion for La Biennale di Venezia. The British Council requires a supplier with expertise in exhibition production, exhibition design, fabrication and installation, with the ability to respond to a brief with creativity, and work with the British Council and appointed Artist / Curator to deliver high quality solutions and value for money the available resources. The Service Provider will ensure that we are meeting all EU regulations with regards to building management and health and safety and will build excellent working relationships with the Biennale di Venezia, as well as the British Council extended Venice project team to deliver outstanding exhibitions at the British Pavilion for la Biennale di Venezia. Acting as the main point of contact in Venice for the British Council, the Service Provider will be responsible for planning, overseeing and managing all works at the pavilion including exhibition production and installation, building maintenance and repair works in line with specifications. The Service Provider will ensure that relationships in Venice are managed effectively, contracts with suppliers are in place and payments are processed efficiently. The Service Provider will be responsible for keyholding, planned preventative maintenance, developing and maintaining a Facilities Report, identifying health and safety risks and hazards to the public and staff in the British Pavilion, undertaking risk assessments for hazards and supporting the British Council to continue business in the event of any act or emergency which presents a risk to the British Pavilion. The British Council is responsible for appropriate security and visitor engagement ("stewarding") at the British Pavilion during both the Art and Architecture Biennale. The Pavilion Management Company will oversee onsite stewarding through a

combination of an appropriately trained Stewarding Manager and a team of Fellows, who are participating in the Venice Fellowships Programme. The British Council manages the Venice Fellowships Programme, in partnership with art and architecture schools and institutions from across the UK and internationally. Successful candidates will spend approximately 30 days in Venice as part of a group of up to ten individuals responsible for stewarding the British Pavilion and conducting a dedicated research or creative project. All selected candidates will attend an induction course in early March each year. The Service Provider will work closely with the British Council and appointed Artist / Curator to design and deliver an integrated exhibition installation to budget and within the appropriate legal and logistical constraints. The Service Provider will provide specialist support to the British Council for the production, preparation, fabrication, installation and de-installation of the exhibitions at the British Pavilion for the International Art and Architecture Exhibitions in Venice, open to the public between April and November each year as part of la Biennale di Venezia. The British Council must obtain permits from relevant authorities in Venice to participate as a National Pavilion for the International Art and Architecture Biennale each year and comply with local laws both when constructing exhibitions and opening them to the public. The role of the Pavilion Management Company also includes commissioning work, selecting subcontractors, running invitations to quote and mini-tenders where appropriate (in accordance with budget) as well as dealing with any issues in performance or quality, billing, management, access, defects and approvals. For

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The contract will be for 24 months with an option to extend for a further 24 month period

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract value is estimated at £300K for two years; with extension of two years so total advertised contract value is £600K

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 July 2022

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 July 2022

Local time

9:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

If you are interested in expressing an interest and/or bidding for this project, please go to <https://in-tendhost.co.uk/britishcouncil> . You may then have to register your company before you can express an interest for this project and get access the documents.

VI.4) Procedures for review

VI.4.1) Review body

The High Court

The Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom