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Tender

Finance System for Brunel Pension Partnership

BRUNEL PENSION PARTNERSHIP LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-017454

Procurement identifier (OCID): ocds-h6vhtk-046da8

Published 5 June 2024, 2:53pm

Section I: Contracting authority

I.1) Name and addresses

BRUNEL PENSION PARTNERSHIP LIMITED

5th Floor, 101 Victoria Street

BRISTOL

BS16PU

Contact

Chris Smedley

Email

procurementsubmission.brunel@brunelpp.org

Country

United Kingdom

Region code

UKK11 - Bristol, City of

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.brunelpensionpartnership.org>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.brunelpensionpartnership.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.brunelpensionpartnership.org>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Brunel is the discretionary investment manager for ten local authority pension funds.

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Finance System for Brunel Pension Partnership

II.1.2) Main CPV code

- 48442000 - Financial systems software package

II.1.3) Type of contract

Supplies

II.1.4) Short description

Brunel requires a supplier to provide a Finance System which needs to meet a range of requirements to support Brunel's financial management and reporting needs.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48443000 - Accounting software package

II.2.3) Place of performance

NUTS codes

- UKK - South West (England)

II.2.4) Description of the procurement

Brunel requires a finance system to support its financial management and reporting needs. The system will primarily be for use by Brunel's Finance team, with wider access to the organisation for purchase order and goods received notes.

The finance system must be capable of the following:

Cloud-based vendor-managed solution with critical support access 24x7.

Multi-currency capabilities.

Provide export, drill down and drill back capabilities into Microsoft Excel.

Multi-year & cross year reporting.

Real time dashboards with key business metrics and report snapshots.

Support production of statutory financial accounts with compliance to UK GAAP.

Support creation of corporate tax returns and analysis, including VAT MTD submissions.

Provide departmental reporting, and support budgeting and forecast variance analysis.

Management and processing of purchase orders, goods received notes, payment of invoices, bank reconciliations, BACS payments, production of sales invoices and expenses sign-off.

Ability to upload transactions via csv upload.

Fixed asset management including asset process accounting automation and real time asset reporting.

Access to sandbox environment.

Access to online learning training services.

Ability to support future growth with modular approach for areas such as planning and budgeting, payroll and procurement.

Able to integrate with BACS software (e.g. Bottomline) as a bureau via automated process.

Bank feed facility to pull transactions for bank reconciliation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing

system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contracting authority's current expectation is that the contract will have an initial term of 36 months, with an option for the contracting authority to extend the contract by up to 24

months, resulting in a maximum potential contract term of

60 months. However, the contracting authority reserves the right to reconsider this prior to issuing the Invitation to Tender

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 3

Maximum number: 8

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The contracting authority's current expectation is that the contract will have an initial term of 36 months, with an option for the contracting authority to extend the contract by up to 24

months, resulting in a maximum potential contract term of

60 months. However, the contracting authority reserves the right to reconsider this prior to issuing the Invitation to Tender

II.2.14) Additional information

Tenderers who express their interest will be issued with a selection questionnaire (SQ). Responses to the SQ will be evaluated against the criteria detailed in the SQ and suppliers who are successfully selected to continue through to the invitation to tender (ITT) phase will be issued with the ITT Pack.

Tenderers wishing to express their interest should provide their full company name and address and most suitable contact details

to procurementsubmission.brunel@brunelpp.org

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 July 2024

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Brunel Pension Partnership Limited

5th Floor, 101 Victoria Street

Bristol

BS1 6PU

Email

procurementsubmission.brunel@brunelpp.org

Country

United Kingdom