

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/017394-2024>

Contract

## Scope of the Procurement

National Records of Scotland

F03: Contract award notice

Notice identifier: 2024/S 000-017394

Procurement identifier (OCID): ocds-h6vhtk-03cd43

Published 5 June 2024, 11:59am

## Section I: Contracting authority

### I.1) Name and addresses

National Records of Scotland

General Register House, 3 Princes Street

Edinburgh

EH1 3YY

#### Email

[nrs-procurement-management@nrscotland.gov.uk](mailto:nrs-procurement-management@nrscotland.gov.uk)

#### Telephone

+44 1313144215

#### Country

United Kingdom

#### NUTS code

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.nrscotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00474](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00474)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

---

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Scope of the Procurement

Reference number

17/07/14

**II.1.2) Main CPV code**

- 79993000 - Building and facilities management services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NRS have a requirement for the provision of Hard and Soft Facilities Management Services for 4 of their buildings located in Edinburgh.

The Statement of Requirements (SoR) details the requirements for the Facilities Management (FM) Hard Services for NRS that are to be provided within the terms of the Contract. A separate Contract for the provision of Facilities Management (FM) Soft Services for NRS is also being tendered and Contractors can tender for either, or both, contracts where they meet the requirements specified.

Option A - Priced Contract with Price List has been chosen under the NEC4 conditions of contract for Term Service Contracts and Schedule 3 of the Contract Schedules contains the Price List.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

### **II.2) Description**

#### **II.2.1) Title**

The Provision of Hard Facilities Management Services

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 79993000 - Building and facilities management services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

NRS have a requirement for the Provision of Hard Facilities Management (FM) Services (Lot 1) and the Provision of Soft Facilities Management Services (Lot 2) for 4 of their buildings, that are to be provided within the terms of the Contract. the requirement is in 2 lots. Contractors can tender for either, or both, contracts where they meet the requirements specified within each lot.

### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 70

Price - Weighting: 30

### **II.2.11) Information about options**

Options: Yes

Description of options

There may be a need over the Contract term to allow NRS (The Purchaser) to remove, amend or change the buildings and structures of their estate(including on a temporary, emergency and short /medium term basis to accommodate the services to be delivered by NRS. and to vary the contract accordingly, including the overall value of the Contract estimated at paragraph 11.1.5 (estimated total value)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Bidders should read and refer to the ESPD Bidders Guidance instructions document. Failure to comply may result in your submission being rejected. Economic operators may be excluded from this competition in accordance with regulation 58 of the Public Contracts (Scotland)Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

The Provision of a Soft Facilities Management Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

NRS have a requirement for the Provision of Hard Facilities Management (FM) Services (Lot 1) and the Provision of Soft Facilities Management Services (Lot 2) for 4 of their buildings, that are to be provided within the terms of the Contract. The requirement is in 2 lots. Contractors can tender for either, or both, contracts where they meet the requirements specified within each lot.

Option A - Priced Contract with Price List has been chosen under the NEC4 conditions of contract for Term Service Contracts and schedule 3 of the contracts schedules contains the Price List

#### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 70

Price - Weighting: 30

#### **II.2.11) Information about options**

Options: Yes

Description of options

There may be a need over the Contract term to allow NRS (The Purchaser) to remove, amend or change the buildings and structures of their estate (including on a temporary, emergency and short /medium term basis to accommodate the services to be delivered by NRS. and to vary the contract accordingly, including the overall value of the Contract estimated at paragraph 11.1.5 (estimated total value)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Bidders should read and refer to the ESPD Bidders Guidance instructions document. Failure to comply may result in your submission being rejected. Economic operators may be excluded from this competition in accordance with regulation 58 of the Public Contracts (Scotland) Regulations 2015.

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-029517](#)

---

## **Section V. Award of contract**

### **Contract No**

17/07/14

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

## **Section V. Award of contract**

### **Contract No**

17/07/14

A contract/lot is awarded: No

### **V.1) Information on non-award**

The contract/lot is not awarded

No tenders or requests to participate were received or all were rejected

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

spend for hard facilities management services over the initial 5 yr period is estimated to be 5000000 GBP

spend for soft facilities management services over the initial 5 yr period is estimated to be 4000000 GBP

(SC Ref:768548)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>