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Tender

## **Home to School Transport and Adult Social Care Transport Dynamic Purchasing System (DPS)**

Wigan Council

F02: Contract notice

Notice identifier: 2023/S 000-017392

Procurement identifier (OCID): ocds-h6vhtk-03d79e

Published 19 June 2023, 4:23pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wigan Council

Integrated Transport Unit, Directorate of Places, Wigan Life Centre, PO Box 100

Wigan

WN1 3DS

#### **Contact**

Michelle Owen

#### **Email**

[m.owen@wigan.gov.uk](mailto:m.owen@wigan.gov.uk)

#### **Telephone**

+44 1942489365

#### **Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<http://www.wigan.gov.uk>

Buyer's address

<http://www.wigan.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.the-chest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the following address:

Wigan Council

Applications to join the DPS must be submitted to the e-mail address below.

[hometoschooltransportdpsapplication@wigan.gov.uk](mailto:hometoschooltransportdpsapplication@wigan.gov.uk)

**Email**

[hometoschooltransportdpsapplication@wigan.gov.uk](mailto:hometoschooltransportdpsapplication@wigan.gov.uk)

**Country**

United Kingdom

**Region code**

UKD3 - Greater Manchester

**Internet address(es)**

Main address

<http://www.wigan.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Home to School Transport and Adult Social Care Transport Dynamic Purchasing System (DPS)

**II.1.2) Main CPV code**

- 60000000 - Transport services (excl. Waste transport)

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

Wigan Council is seeking to receive applications for admittance to a Home to School Transport and Adult Social Care Transport Dynamic Purchasing System (DPS). In accordance with The Public Contract Regulations 2015, Regulation 34 (28(a)), Wigan Council is extending the DPS originally advertised in The Official Journal of the European Union (OJEU) with reference number 2015/S 078-138444 and extended by notice 2019/S 093-224781. For indicative purposes, the DPS will be extended for a further period of 2 years to 5th July 2025. Providers already on the DPS do not need to reapply as they will

automatically remain on the DPS.

### **II.1.5) Estimated total value**

Value excluding VAT: £32,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 60100000 - Road transport services
- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKD3 - Greater Manchester

Main site or place of performance

Wigan, Greater Manchester, United Kingdom.

### **II.2.4) Description of the procurement**

Wigan Council is seeking to receive applications for admittance to a Home to School Transport and Adult Social Care Transport Dynamic Purchasing System (DPS). The DPS will be used as the mechanism to procure services by entering into calls for competition with providers on the DPS. In accordance with The Public Contract Regulations 2015, Regulation 34 (28(a)), Wigan Council is extending the DPS originally advertised in The Official Journal of the European Union (OJEU) with reference number 2015/S 078-138444 and extended by notice 2019/S 093-224781. For indicative purposes, the DPS will be extended for a further period of 2 years from the previous end date of 5th July 2023. Providers already on the DPS do not need to reapply as they will automatically remain on the DPS.

Transport services to be provided under the DPS include home to school transport for children with special educational needs, home to college transport for young adults with special educational needs, and adult social care transport. Services may be required on a daily, weekly, fortnightly or term time only basis for young people attending special educational needs schools, mainstream schools, mainstream colleges, alternative and

complementary education and residential services, and respite care; and for adults attending day care facilities owned and managed by Wigan Council, community interest companies and respite care. Clients using the service may be vulnerable and suffer from learning disabilities, behavioural problems, sensory or hearing difficulties, autistic spectrum disorder or another physical disability. Therefore, some journeys will require that a Passenger Assistant be provided by Wigan Council to accompany them.

In order to meet the variety of transport needs contractors must be able to provide as a minimum one of the following vehicle options to be considered for admittance to the DPS: (i) Standard Car (up to four seats); (ii) Accessible Taxi; (iii) Black Cab; (iv) Minibus (up to eight seats); (v) Minibus (sixteen seats); (vi) Tail Lift Vehicle (minimum of 300kg tail lift required); and, (vii) Coach.

The DPS will be used as the mechanism through which Wigan Council will procure home to school and adult social care transportation services and it will be used as a basis to enter into calls for competition with providers on the DPS. Individual contracts raised under the DPS may commence at any time and will depend on the local circumstances of Wigan Council. It is however envisaged that the majority of the home to school contracts will run from the beginning of the Autumn term until the end of the academic year in which they are awarded.

The DPS period can be later amended (extended, shortened, terminated), subject to the notification on the relevant standard forms.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £32,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

In accordance with The Public Contract Regulations 2015, Regulation 34 (28(a)), Wigan Council is extending the DPS originally advertised in The Official Journal of the European Union (OJEU) with reference number 2015/S 078-138444 and previously extended by 2019/S 093-224781. For indicative purposes, the DPS will be extended for a further period of 2 years from the previous end date of 5th July 2023 to 5th July 2025.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The procurement documents are available for unrestricted and full direct access, free of charge, at <https://www.the-chest.org.uk>.

Once the application documents to join the DPS have been obtained from the abovenamed website address, applications to join the DPS must be submitted to the e-mail address below:

[hometoschooltransportdpsapplication@wigan.gov.uk](mailto:hometoschooltransportdpsapplication@wigan.gov.uk)

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Applicants to the DPS should refer to and fully comply with all requirements detailed within the documents 'Service Specification' and 'Contractors Application Form'. Applicants should in particular refer to the following sections within document 'Service Specification': 'Vehicle Requirements' and 'The Driver'; and to the following sections within the 'Contractors Application Form': 'Part 1 - Contractor Information' - 'Current Licence and Fleet Details' and 'Part 2 - Eligibility Section' - 'Contract Standards', 'Employees', 'Vehicles' and 'General Enquiries'.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2019/S 093-224781](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 July 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

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[hometoschooltransportdpsapplication@wigan.gov.uk](mailto:hometoschooltransportdpsapplication@wigan.gov.uk)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

The Strand, Holborn

London

WC2A 2LL

Country

United Kingdom