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Contract

Corn Exchange, Witney, Specialist Theatre Systems - Theatre Seating

Witney Town Council

F03: Contract award notice

Notice identifier: 2023/S 000-017391

Procurement identifier (OCID): ocids-h6vhtk-02df5a

Published 19 June 2023, 4:21pm

Section I: Contracting authority

I.1) Name and addresses

Witney Town Council

47 Market Square

WITNEY

OX286AG

Contact

Adam Clapton

Email

adam.clapton@witney-tc.gov.uk

Telephone

+44 1993777823

Country

United Kingdom

Region code

UKJ14 - Oxfordshire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.witney-tc.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Corn Exchange, Witney, Specialist Theatre Systems - Theatre Seating

Reference number

39111222

II.1.2) Main CPV code

- 39111200 - Theatre seats

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Corn Exchange is a grade II listed building in the heart of Witney, providing a social and

creative resource for the people of Witney and visitors.

It was built by the private 'Corn Exchange Company' in 1863, replacing a 16th Century building used in the 1850's as a corn returns office. From the outset, it was used for social events and meetings as well as corn dealings and housed several clubs and societies.

The main hall currently has no permanently installed technical theatre systems or seating so

the proposal is to install these systems to enable the venue to be utilised by local theatre and

music groups and small-scale touring productions.

This specification is for the supply and installation of theatre seating

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Lowest offer: £58,974 / Highest offer: £60,913 taken into consideration

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

Main site or place of performance

Corn Exchange, Witney, Oxfordshire.

II.2.4) Description of the procurement

- The seating system shall incorporate a fixed rear platform with an access corridor underneath.
- It shall be telescopic and designed to conform to the latest standards for strength, stability and safety, including, but not limited to BS5588.
- The seating unit shall be fixed in place, preferably to the brick rear wall.
- The TSC shall allow for checking all on site dimensions prior to manufacture to ensure the finished product shall fit in the available space.
- The seating contractor shall allow for checking the existing floor finish (timber parquet on concrete) to ensure proper operation of the telescopic unit.
- Layout and numbers of seats are shown on the enclosed drawings.
- Self-stacking side rails shall be provided to one side of the unit, it shall not be necessary to remove the side rails prior to retracting the unit.
- A kick plate shall be provided to the other side of the unit adjacent to the wall.
- Some seats in the rear row shall be removable to allow for a control position to be created.
- All seats in the front row shall be removable in blocks of no more than 2 seats to allow for wheelchair spaces to be created.
- A cost for timber fascia panels (including aisle infill panels) shall be provided as an option in a finish to be confirmed.
- The TSC shall provide for all necessary materials and labour to complete the

installation.

- Price shall include all costs, including delivery to site, installation, commissioning, training

and warranty.

- The TSC shall include for project management to include design of the seating units, site

visits to check site suitability and dimensions and to liaise with the design team, attendance

at site design/progress meetings as required, commissioning and training.

- Samples of seating options to be provided for evaluation during the contract with final design and type/style of seating to be approved by the Client/Consultant prior to manufacture. Specification is for the supply and installation of theatre seating

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-022507](#)

Section V. Award of contract

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

9 December 2022

V.2.2) Information about tenders

Number of tenders received: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Hussey Seatway Ltd

Warminster

Country

United Kingdom

NUTS code

- UKK - South West (England)

Companies House

04166039

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £55,000

Lowest offer: £58,974 / Highest offer: £60,913 taken into consideration

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Witney Town Council

Witney

Country

United Kingdom