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Tender

Timetabling and Exam Software (SaaS)

University Of Edinburgh

F02: Contract notice

Notice identifier: 2022/S 000-017370

Procurement identifier (OCID): ocds-h6vhtk-034a7f

Published 24 June 2022, 2:41pm

Section I: Contracting authority

I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

Contact

Chris Daly

Email

cdaly2@ed.ac.uk

Telephone

+44 7928260392

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

National registration number

SC005336

Internet address(es)

Main address

<http://www.ed.ac.uk/schools-departments/procurement/supplying>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Timetabling and Exam Software (SaaS)

Reference number

EC0966

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Edinburgh wishes to implement a new, cloud based timetabling SAAS for both teaching and exams.

II.1.5) Estimated total value

Value excluding VAT: £2,260,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72416000 - Application service providers

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

The University of Edinburgh Central Campus and Easter Bush, BioQuarter and Western General Hospital Campuses.

II.2.4) Description of the procurement

The University wishes to implement a new, cloud based timetabling SAAS for both teaching and exams. The current solution which was procured in 2011 is nearing end of life.

Timetabling systems are critical to the central timetabling and exams service, to enable multiple services for resource booking, as well as scheduling and publication of student timetables for the 35,000 taught students (UG & PGT).

The project will ensure business service continuity for Students and Staff. It will provide scalability in number and variety of teaching activities and number of room bookings across the University. The project will also make it easier to support more flexible timetabling requirements stemming from Curriculum Transformation.

II.2.5) Award criteria

Quality criterion - Name: Functionality / Weighting: 24.50

Quality criterion - Name: Infrastructure / Weighting: 10.5

Quality criterion - Name: Integration / Weighting: 10.5

Quality criterion - Name: Reporting / Weighting: 4.9

Quality criterion - Name: Added Value / Weighting: 9.8

Quality criterion - Name: Data Security / Weighting: 4.9

Quality criterion - Name: Audit / Weighting: 4.9

Cost criterion - Name: Whole life costs including internal implementation costs / Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £2,260,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

Yes

Description of renewals

An initial term of 48 months plus optional contract extensions of up to 72 months are envisaged.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Bidders must be able to provide upon request, their 3 most recent sets of annual audited accounts, including profit and loss information, and the following ratios:

- Current Ratio

- Quick Ratio

Minimum level(s) of standards possibly required

Quick Ratio: 1.0 or greater.

Current Ratio: 1.2 or greater.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 August 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

1 August 2022

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20802.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:698259)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

EDINBURGH

EH1 1LB

Email

edinburgh@scotcourts.gov.uk

Telephone

+44 1312252525

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>

VI.4.2) Body responsible for mediation procedures

Edinburgh Sheriff Court and Justice of the Peace Court

Sheriff Court House, 27 Chambers Street

EDINBURGH

EH1 1LB

Email

edinburgh@scotcourts.gov.uk

Telephone

+44 1312252525

Country

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