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Tender

## **Cardiff and Vale of Glamorgan Period Dignity Programme**

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017359

Procurement identifier (OCID): ocds-h6vhtk-050880 ([view related notices](#))

Published 28 April 2025, 3:13pm

### **Scope**

### **Reference**

ERFX1008589

### **Description**

Cardiff Council and the Vale of Glamorgan Council are looking to establish a framework to deliver its Period Dignity Programme to communities and schools across the regions.

The Period Dignity programme aims to ensure there is a dignified way of accessing free of charge period products for those who menstruate within education and those from low-income households in the Cardiff and the Vale local authority area in the most practical and dignified way possible.

This procurement is subject to funding provided by the Welsh Government. Accordingly, there is a risk that the value of the grant may increase, decrease, or be withdrawn entirely

on an annual basis. Any potential extension to the contract will be reviewed annually, subject to the continued availability of funding.

This Framework will not be offered as an Open Framework and as such suppliers will not be able to join after this tender process has concluded.

The following list of local authorities will be able to access the framework if they wish to do so throughout the contract period:

Newport City Council estimated annual spend 150,552GBP

Monmouthshire County Council estimated annual spend 69,308GBP

Torfaen County Borough Council estimated annual spend 190,038GBP

Blaenau Gwent County Borough Council estimated annual spend 120,899

## **Commercial tool**

Establishes a framework

## **Total value (estimated)**

- £3,532,712 excluding VAT
- £4,239,254 including VAT

Above the relevant threshold

## **Main procurement category**

Goods

## **CPV classifications**

- 33700000 - Personal care products

## **Contract locations**

- UKL22 - Cardiff and Vale of Glamorgan
- UKL21 - Monmouthshire and Newport
- UKL16 - Gwent Valleys

## **Lot constraints**

Description of how multiple lots may be awarded:

N/A

## **Not the same for all lots**

Contract dates are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. Lot 1 - Eco-friendly disposable period products (pads and tampons)**

### **Description**

The Supplier shall provide for purchase and delivery of period products, including but not limited to:

- Disposable pads of varying sizes and absorbencies.

- Disposable tampons with applicators and non-applicator variants.

The aim of the period dignity programme is to provide eco-friendly, high-quality products along with informational material within education settings and throughout Cardiff local authority communities, utilising Cardiff and the Vale of Glamorgan Schools and Hubs to distribute free period products to the public.

This tender is subject to funding from Welsh Government, and as such there is the risk that the value of the grant will increase, decrease or be withdrawn entirely.

The Contracting Authorities reserve the right to include additional locations to the list over the lifetime of the Framework.

The lot value is based on spend for the following Councils:

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council and Blaenau Gwent County Borough Council spend per lot is unknown at this time.

Lot value for Cardiff and the Vale of Glamorgan is explained in more detail within the ITT documents.

### **Lot value (estimated)**

- £748,528 excluding VAT
- £898,231 including VAT

Framework lot values may be shared with other lots

### **Contract dates (estimated)**

- 1 July 2025 to 30 June 2026
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

There is an option to extend for 3x 12 month periods subject to Welsh Government funding

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Lot 2 - Menstrual Cups**

### **Description**

The Supplier shall provide for purchase and delivery of period products, including but not limited to:

- Reusable menstrual cups of various sizes.

The aim of the period dignity programme is to provide eco-friendly, high-quality products along with informational material within education settings and throughout Cardiff local authority communities, utilising Cardiff and the Vale of Glamorgan Schools and Hubs to

distribute free period products to the public.

This tender is subject to funding from Welsh Government, and as such there is the risk that the value of the grant will increase, decrease or be withdrawn entirely.

The Contracting Authorities reserve the right to include additional locations to the list over the lifetime of the Framework.

The lot value is based on spend for the following Councils:

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council and Blaenau Gwent County Borough Council spend per lot is unknown at this time.

Lot value for Cardiff and the Vale of Glamorgan is explained in more detail within the ITT documents.

### **Lot value (estimated)**

- £69,548 excluding VAT
- £83,458 including VAT

Framework lot values may be shared with other lots

### **Contract dates (estimated)**

- 1 July 2025 to 30 June 2026
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

There is an option to extend for 3x 12 month periods, subject to Welsh Government funding.

## **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 3. Lot 3 - Period Pants and wet bags**

### **Description**

The Supplier shall provide for purchase and delivery of period products, including but not limited to:

- Period pants of varying sizes and absorbencies, with wet bags.

The aim of the period dignity programme is to provide eco-friendly, high-quality products along with informational material within education settings and throughout Cardiff local authority communities, utilising Cardiff and the Vale of Glamorgan Schools and Hubs to

distribute free period products to the public.

This tender is subject to funding from Welsh Government, and as such there is the risk that the value of the grant will increase, decrease or be withdrawn entirely.

The Contracting Authorities reserve the right to include additional locations to the list over the lifetime of the Framework.

The lot value is based on spend for the following Councils:

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council and Blaenau Gwent County Borough Council spend per lot is unknown at this time.

Lot value for Cardiff and the Vale of Glamorgan is explained in more detail within the ITT

documents.

### **Lot value (estimated)**

- £1,088,724 excluding VAT
- £1,306,468 including VAT

Framework lot values may be shared with other lots

### **Contract dates (estimated)**

- 1 July 2025 to 30 June 2026
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

There is an option to extend for 3x 12 month periods, subject to Welsh Government funding.

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 4. Lot 4 - Reusable cloth pads and wet bags**

### **Description**



The Supplier shall provide for purchase and delivery of period products, including but not limited to:

Reusable cloth pads, with wet bags.

The aim of the period dignity programme is to provide eco-friendly, high-quality products along with informational material within education settings and throughout Cardiff local authority communities, utilising Cardiff and the Vale of Glamorgan Schools and Hubs to distribute free period products to the public.

This tender is subject to funding from Welsh Government, and as such there is the risk that the value of the grant will increase, decrease or be withdrawn entirely.

The Contracting Authorities reserve the right to include additional locations to the list over the lifetime of the Framework.

The lot value is based on spend for the following Councils:

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council and Blaenau Gwent County Borough Council spend per lot is unknown at this time.

Lot value for Cardiff and the Vale of Glamorgan is explained in more detail within the ITT documents.

### **Lot value (estimated)**

- £266,380 excluding VAT
- £319,656 including VAT

Framework lot values may be shared with other lots

## **Contract dates (estimated)**

- 1 July 2025 to 30 June 2026
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

There is an option to extend for 3x 12 month periods, subject to Welsh Government funding.

## **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Lot 5. Lot 5 - Educational Material**

### **Description**

The Supplier shall provide for purchase and delivery of period products, including but not limited to:

- Puberty & Periods Educational guides/packs.

The aim of the period dignity programme is to provide eco-friendly, high-quality products along with informational material within education settings and throughout Cardiff local authority communities, utilising Cardiff and the Vale of Glamorgan Schools and Hubs to distribute free period products to the public.

This tender is subject to funding from Welsh Government, and as such there is the risk that the value of the grant will increase, decrease or be withdrawn entirely.

The Contracting Authorities reserve the right to include additional locations to the list over the lifetime of the Framework.

The lot value is based on spend for the following Councils:

Cardiff Council

Vale of Glamorgan Council

Torfaen County Borough Council

Monmouthshire County Council

Newport City Council and Blaenau Gwent County Borough Council spend per lot is unknown at this time.

Lot value for Cardiff and the Vale of Glamorgan is explained in more detail within the ITT documents.

### **Lot value (estimated)**

- £40,204 excluding VAT
- £48,245 including VAT

Framework lot values may be shared with other lots

### **Contract dates (estimated)**

- 1 July 2025 to 30 June 2026
- Possible extension to 30 June 2029
- 4 years

Description of possible extension:

There is an option to extend for 3x 12 month periods, subject to Welsh Government

funding.

### **Same for all lots**

CPV classifications and contract locations are shown in the Scope section, because they are the same for all lots.

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## **Framework**

### **Maximum number of suppliers**

10

### **Maximum percentage fee charged to suppliers**

0%

### **Framework operation description**

Suppliers will be ranked first and second place for each Lot

### **Award method when using the framework**

Without competition

### **Contracting authorities that may use the framework**

Newport City Council

Vale of Glamorgan Council

Monmouthshire County Council

Torfaen County Borough Council

Blaenau Gwent County Borough Council

## **Contracting authority location restrictions**

- UKL22 - Cardiff and Vale of Glamorgan
- UKL21 - Monmouthshire and Newport
- UKL16 - Gwent Valleys

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## **Participation**

### **Particular suitability**

**Lot 1. Lot 1 - Eco-friendly disposable period products (pads and tampons)**

**Lot 2. Lot 2 - Menstrual Cups**

**Lot 3. Lot 3 - Period Pants and wet bags**

**Lot 4. Lot 4 - Reusable cloth pads and wet bags**

**Lot 5. Lot 5 - Educational Material**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

20 May 2025, 12:00pm

### **Tender submission deadline**

27 May 2025, 12:00pm

### **Submission address and any special instructions**

<https://supplierlive.proactisp2p.com/>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

- Welsh
- English

### **Award decision date (estimated)**

30 June 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 25 May 2029

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## Award criteria

**Lot 1. Lot 1 - Eco-friendly disposable period products (pads and tampons)**

**Lot 2. Lot 2 - Menstrual Cups**

**Lot 3. Lot 3 - Period Pants and wet bags**

Name	Type	Weighting
Quality	Quality	70.00%
Price	Price	20.00%
Community Well Being Benefits	Quality	10.00%

**Lot 4. Lot 4 - Reusable cloth pads and wet bags**

**Lot 5. Lot 5 - Educational Material**

Name	Type	Weighting
Quality	Quality	70.00%
Price	Price	20.00%
Community Well Being Benefits	Quality	10.00%

## Other information

**Conflicts assessment prepared/revised**

Yes

## Procedure

**Procedure type**

Open procedure

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## Documents

### Associated tender documents

<https://supplierlive.proactisp2p.com/Account/Login>

All tender documentation can be accessed through the Proactis Procurement Portal

### Technical specifications to be met

<https://supplierlive.proactisp2p.com/Account/Login>

<https://supplierlive.proactisp2p.com/Account/Login>

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## Contracting authorities

### Cardiff Council

- Public Procurement Organisation Number: PVHP-5769-YHRQ

County Hall

Cardiff



CF10 4UW

United Kingdom

Contact name: Laura Pine

Email: [laura.pine2@cardiff.gov.uk](mailto:laura.pine2@cardiff.gov.uk)

Website: <http://www.cardiff.gov.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales

## **Vale of Glamorgan Council**

- Public Procurement Organisation Number: PVJL-7881-XMJT

Civic Offices, Holton Road

Barry

CF63 4RU

United Kingdom

Contact name: Laura Pine

Email: [laura.pine2@cardiff.gov.uk](mailto:laura.pine2@cardiff.gov.uk)

Website: <http://www.valeofglamorgan.gov.uk>

Region: UKL22 - Cardiff and Vale of Glamorgan

Organisation type: Public authority - sub-central government

## **Torfaen County Borough Council**

- Public Procurement Organisation Number: PDNG-5431-HGYV

Civic Centre

Pontypool

NP4 6YB

United Kingdom

Contact name: Laura Pine

Email: [laura.pine2@cardiff.gov.uk](mailto:laura.pine2@cardiff.gov.uk)

Website: <https://www.torfaen.gov.uk/>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

## **Monmouthshire County Council**

- Public Procurement Organisation Number: PMQT-2889-YGXR

County Hall, The Rhadyr

Usk

NP15 1GA

United Kingdom

Contact name: Laura Pine

Email: [laura.pine2@cardiff.gov.uk](mailto:laura.pine2@cardiff.gov.uk)

Website: <https://www.monmouthshire.gov.uk/>

Region: UKL21 - Monmouthshire and Newport

Organisation type: Public authority - sub-central government

## **Newport City Council**

- Public Procurement Organisation Number: PWLP-4583-NQGG

Godfrey Road

Newport

NP20 4UR

United Kingdom

Contact name: Laura Pine

Email: [laura.pine2@cardiff.gov.uk](mailto:laura.pine2@cardiff.gov.uk)

Region: UKL21 - Monmouthshire and Newport

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales

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## Contact organisation

Contact [Cardiff Council](#) for any enquiries.