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Tender

## **PAN2942 - ITT for a Concession for Enforcement and Debt Collection Services**

Leicester City Council

F02: Contract notice

Notice identifier: 2024/S 000-017359

Procurement identifier (OCID): ocids-h6vhtk-046d75

Published 5 June 2024, 9:07am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Leicester City Council

City Hall, 115 Charles Street

Leicester

LE1 1FZ

#### **Contact**

Mr Martin Grogan

#### **Email**

[martin.grogan@leicester.gov.uk](mailto:martin.grogan@leicester.gov.uk)

#### **Telephone**

+44 1164545013

#### **Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<http://www.leicester.gov.uk>

Buyer's address

<http://www.leicester.gov.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert?advertId=5b7dc0a1-cb1d-ef11-812b-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert?advertId=5b7dc0a1-cb1d-ef11-812b-005056b64545>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PAN2942 - ITT for a Concession for Enforcement and Debt Collection Services

Reference number

DN672514

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Leicester City Council invites Tenders for a Concession for the provision of Enforcement and Debt Collection Services using a common specification to cover the following categories:-

- Council Tax and Business Rates (including Business Improvement District levy)
- Parking Services & Moving Traffic Enforcement to include all Parking Penalty Charge Notices issued via Camera Device Enforcement or by a Civil Enforcement Officer.
- Sundry Debts (these are all other debts not described above, e.g. commercial rent arrears, care costs, housing benefit overpayments, former tenant rent arrears and maintenance & repair costs).

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79900000 - Miscellaneous business and business-related services
- 98300000 - Miscellaneous services

### **II.2.3) Place of performance**

NUTS codes

- UKF21 - Leicester

### **II.2.4) Description of the procurement**

Leicester City Council invites Tenders for a Concession for the provision of Enforcement and Debt Collection Services using a common specification to cover the following categories:-

- Council Tax and Business Rates (including Business Improvement District levy)
- Parking Services & Moving Traffic Enforcement to include all Parking Penalty Charge Notices issued via Camera Device Enforcement or by a Civil Enforcement Officer.
- Sundry Debts (these are all other debts not described above, e.g. commercial rent arrears, care costs, housing benefit overpayments, former tenant rent arrears and maintenance & repair costs).

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 90%

Price - Weighting: 10%

### **II.2.6) Estimated value**

Value excluding VAT: £5,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The proposed Concession will be for three years with an option to extend for a period or periods totalling no more than a further two years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

5 July 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Construction and Technology Court (King's Bench Division)

Priority Courts, 33 Bull Street

Birmingham

B4 6DS

Country

United Kingdom