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Tender

Procurement of Field Services Management System

HTS (Property & Environment) Group Ltd

F02: Contract notice

Notice identifier: 2023/S 000-017337

Procurement identifier (OCID): ocds-h6vhtk-03d773

Published 19 June 2023, 1:43pm

Section I: Contracting authority

I.1) Name and addresses

HTS (Property & Environment) Group Ltd

231 Baldwins Lane

Rickmansworth

WD3 3LH

Contact

Neil Rowland

Email

neil.rowland@htsgroupltd.co.uk

Telephone

+44 7990073803

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.htsgroupltd.co.uk>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42833

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.mytenders.co.uk>

I.4) Type of the contracting authority

Other type

Local Authority Trading Company

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Procurement of Field Services Management System

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Procurement of Field Services Management System to assist in the delivery of Housing and Environment services for Harlow Council.

II.1.5) Estimated total value

Value excluding VAT: £864,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UKH1 - East Anglia

Main site or place of performance

Mead Park Industrial Estate, River Way, Harlow, Essex, CM20-2SE

II.2.4) Description of the procurement

HTS was established to provide Property & Environmental maintenance services to Harlow Council housing assets circa 9,583 homes, 2,700 flats and 450 operational and non-operational assets. HTS is wholly owned by Harlow Council.

HTS require Field Service Management Software to improve and modernise the business, increase productivity and drive efficiency across their portfolio.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 November 2023

End date

31 January 2027

This contract is subject to renewal

Yes

Description of renewals

Up to 7 years in 1 year extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 19 December 2023

IV.2.7) Conditions for opening of tenders

Date

21 July 2023

Local time

12:00pm

Place

HTS offices at Mead Park

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

This is a TWO STAGE process:

Stage 1: Bidders are invited to respond to the SQ and FS initially.

Stage 2: Successfully shortlisted candidates will then be invited to submit their responses to the 'ITT document' and to deliver a System Demonstration based upon the 'Use Case Documents' which have all been included at this stage for your information only

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=229626.

The buyer has indicated that it will accept electronic responses to this notice via the

Postbox facility. A user guide is available at
https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:229626)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>