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Tender

Esher College ~ Cleaning Tender

Esher College

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017318

Procurement identifier (OCID): ocds-h6vhtk-050865 ([view related notices](#))

Published 28 April 2025, 2:05pm

Scope

Description

Situated in NE Surrey, Esher Sixth Form College is an oversubscribed, open access Sixth Form College based on one site. The College became an Academy in June 2019. The College was rated “Outstanding” by Ofsted in 2022 and has an impressive track record in delivering high levels of student achievement.

The cleaning service in the College has been problematic for a while. The College is looking for ways to achieve a decent standard of cleanliness throughout the site.

The tender project is seeking to appoint a Contractor whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 2092 students on roll and 198 teaching and support staff.

The contract being tendered is for three years in duration from 27 October 2025 to 26 October 2028 and will operate as a Fixed Price Contract, with the successful Contractor offering the College a guaranteed cost per annum for the provision of cleaning services.

The College year is based on a calendar of 195 days. Five days are to be used for staff professional development which means that the College will be open to receive students for approximately 190 days.

The contract offered covers the scope for the provision of all cleaning services within the College, which is currently set at 56 hours per day covering a single site over 11,948 square metres, over a 48 week period. Please see Map and Square Meterage analysis.

Whilst the College prioritises value for money as a key objective of the Competitive Tender Process, the Trust Board is not obliged to accept the lowest price.

The value of the current contract is: -

2024/25£195,000 Net

Note that in attempting to improve the service the College is reducing its cleaning requirements to 44 hours per day. We are removing the morning and daytime cleaning hours from the contract, and we are also removing the holiday deep clean requirement, so the requirement will be a 39 week contract. The requirements removed from the contract will be sourced via a different route.

We would like the ability to increase the number of hours cleaning should our new approach not work. This would form part of a negotiated variation order.

Esher Sixth Form College expects the successful contractor to enable the continued development of cleaning services. The College expects the successful tenderer to evidence, through their bid, how they shall support and complement its values and support the principles of the College.

See SQ Document for more information.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Surrey:-School-cleaning-services./7Y22V7T283>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/7Y22V7T283>

Total value (estimated)

- £975,000 excluding VAT
- £975,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 27 October 2025 to 27 October 2030
- 5 years, 1 day

Main procurement category

Services

CPV classifications

- 90919300 - School cleaning services

Contract locations

- UKJ2 - Surrey, East and West Sussex

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

30 May 2025, 1:00pm

Submission type

Tenders

Tender submission deadline

1 August 2025, 1:00pm

Submission address and any special instructions

<https://litmustms.co.uk/respond/7Y22V7T283>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

9 September 2025

Award criteria

Name	Description	Type	Weighting
Criterion 1	Long criteria description	Quality	70%
Criterion 2	Long criteria description	Price	30%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Competitive flexible procedure

Competitive flexible procedure description

There will be an initial SQ stage followed by a tender stage and a final stage of presentations before a decision is made.

Contracting authority

Esher College

- Public Procurement Organisation Number: PQJZ-2697-RPWY

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Region: UKJ25 - West Surrey

Organisation type: Public authority - sub-central government