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Tender

## **PAN3267 - Supply and Delivery of Bedding Plants**

Leicester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017315

Procurement identifier (OCID): ocds-h6vhtk-050862 ([view related notices](#))

Published 28 April 2025, 2:00pm

### **Scope**

### **Description**

Leicester City Council invites Tenders for the supply and delivery of winter and summer bedding plants to be delivered to locations within the city of Leicester. The Authority's Park Services plant around 25,300 Spring bedding plants and 22,600 Summer bedding plants each year. Further information about the opportunity can be found in the tender documentation.

The proposed contract will be for two years with option to extend for a period or periods totalling no more than a further two years.

Submissions must be received by 12:00 noon on 14 May 2025 at the very latest via the EastMidsTenders portal: <https://www.eastmidstenders.org/index.html>.

Late submissions and those received by any other means will not be accepted. Any queries/questions regarding this opportunity must be received via the ProContract portal only.

To assist potential Suppliers, the link, <https://supplierhelp.due-north.com/> provides helpful user guides on using the ProContract portal.

Furthermore, Suppliers will be required to register on the Central Digital Platform (a Find a

Tender service). To assist prospective Suppliers, Cabinet Office have published video guides with accompanying PDF user manuals which will help Suppliers understand and navigate the platform, including how to register, upload organisational information and search and bid for opportunities. Please click on the following link:

<https://www.gov.uk/government/collections/information-and-guidance-for-suppliers> .

### **Total value (estimated)**

- £40,000 excluding VAT
- £48,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 June 2025 to 1 June 2027
- Possible extension to 1 June 2029
- 4 years, 1 day

Description of possible extension:

The contract is for two years with options to extend for a period or periods totalling no more than a further two years dependent on ongoing requirement.

### **Main procurement category**

Goods

### **CPV classifications**

- 03451100 - Bedding plants

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## Submission

### Tender submission deadline

14 May 2025, 12:00pm

### Submission address and any special instructions

<https://procontract.duenorth.com/Advert?advertId=a0a7c8f9-2121-f011-8136-005056b64545>

### Tenders may be submitted electronically

Yes

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## Award criteria

Name	Type	Weighting
Price	Price	60%
Quality	Quality	40%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Leicester City Council

- Public Procurement Organisation Number: PXRT-5737-VBQD

City Hall, 115 Charles Street

Leicester

LE1 1FZ

United Kingdom

Contact name: Mrs Amina Laher

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Email: [amina.laher@leicester.gov.uk](mailto:amina.laher@leicester.gov.uk)

Website: <https://www.leicester.gov.uk/>

Region: UKF21 - Leicester

Organisation type: Public authority - sub-central government