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Tender

Tender for Internal Audit Services, External Audit Services and Corporate Tax Services

Nottingham Community Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-017295

Procurement identifier (OCID): ocds-h6vhtk-02cafd

Published 22 July 2021, 8:04am

Section I: Contracting authority

I.1) Name and addresses

Nottingham Community Housing Association

12/14 Pelham Road, Sherwood Rise

Nottingham

NG5 1AP

Email

procurement@ncha.org.uk

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

Internet address(es)

Main address

<https://in-tendhost.co.uk/ncha/asp/Home>

Buyer's address

<https://www.ncha.org.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/NCHA/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/NCHA/asp/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Housing and community amenities

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tender for Internal Audit Services, External Audit Services and Corporate Tax Services

Reference number

NCHA004

II.1.2) Main CPV code

- 79212000 - Auditing services

II.1.3) Type of contract

Services

II.1.4) Short description

This document invites suitably qualified and experienced providers to tender to NCHA for the provision of internal audit services, external audit services and corporation tax services in three lots. Lot 1: Internal audit services Lot 2: External audit services Lot 3: Corporation tax services

II.1.5) Estimated total value

Value excluding VAT: £630,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

One tenderer may win Lots 1 and 3 or Lots 2 and 3 but may not win Lots 1 and 2.

II.2) Description

II.2.1) Title

Lot 1 Internal Audit Services

Lot No

1

II.2.2) Additional CPV code(s)

- 79212200 - Internal audit services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

Planning and delivery of a comprehensive internal audit service commensurate with the size, complexity and status of the Group.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial contract term of 3 years may be extended in annual increments by up to another 3 years making a total possible contract term of 6 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 2 External Audit Services

Lot No

2

II.2.2) Additional CPV code(s)

- 79212000 - Auditing services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

Planning and delivery of a comprehensive statutory external audit service for all seven entities listed within table 1 and provision of an audit opinion on each individual entity accounts.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial term of 3 years may be extended in annual increments by a total of a further 3 years making a total possible contract term of 6 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot 3 Corporate Tax Services

Lot No

3

II.2.2) Additional CPV code(s)

- 79222000 - Tax-return preparation services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

Annual tax compliance services including preparation and submission of all relevant Group company tax computations and returns

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial term of 3 years may be extended in annual increments by a total of a further 3 years making a total contract term of 6 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 August 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

27 August 2021

Local time

1:00pm

Place

Within In-Tend the NCHA e procurement system and in compliance with NCHA Financial Regulations

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Nottingham Community Housing Association

Nottingham

Country

United Kingdom