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Tender

## **Tender for Internal Audit Services, External Audit Services and Corporate Tax Services**

Nottingham Community Housing Association

F02: Contract notice

Notice identifier: 2021/S 000-017295

Procurement identifier (OCID): ocids-h6vhtk-02cafd

Published 22 July 2021, 8:04am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Nottingham Community Housing Association

12/14 Pelham Road, Sherwood Rise

Nottingham

NG5 1AP

#### **Email**

[procurement@ncha.org.uk](mailto:procurement@ncha.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKF - East Midlands (England)

#### **Internet address(es)**

Main address

<https://in-tendhost.co.uk/ncha.aspx/Home>

Buyer's address

<https://www.ncha.org.uk/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/NCHA.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/NCHA.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Housing and community amenities

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Tender for Internal Audit Services, External Audit Services and Corporate Tax Services

Reference number

NCHA004

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This document invites suitably qualified and experienced providers to tender to NCHA for the provision of internal audit services, external audit services and corporation tax services in three lots. Lot 1: Internal audit servicesLot 2: External audit servicesLot 3: Corporation tax services

#### **II.1.5) Estimated total value**

Value excluding VAT: £630,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

One tenderer may win Lots 1 and 3 or Lots 2 and 3 but may not win Lots 1 and 2.

### **II.2) Description**

#### **II.2.1) Title**

## Lot 1 Internal Audit Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79212200 - Internal audit services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

Planning and delivery of a comprehensive internal audit service commensurate with the size, complexity and status of the Group.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial contract term of 3 years may be extended in annual increments by up to another 3 years making a total possible contract term of 6 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 External Audit Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

Planning and delivery of a comprehensive statutory external audit service for all seven entities listed within table 1 and provision of an audit opinion on each individual entity accounts.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term of 3 years may be extended in annual increments by a total of a further 3 years making a total possible contract term of 6 years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Corporate Tax Services

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79222000 - Tax-return preparation services

#### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

#### **II.2.4) Description of the procurement**

Annual tax compliance services including preparation and submission of all relevant Group company tax computations and returns

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

The initial term of 3 years may be extended in annual increments by a total of a further 3 years making a total contract term of 6 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 August 2021

Local time

1:00pm

Place

Within In-Tend the NCHA e procurement system and in compliance with NCHA Financial Regulations



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Nottingham Community Housing Association

Nottingham

Country

United Kingdom