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Tender

Courtroom Technology Maintenance, Support and Upgrade Services

Scottish Courts and Tribunals Service

F02: Contract notice

Notice identifier: 2024/S 000-017294

Procurement identifier (OCID): ocds-h6vhtk-0444ed

Published 4 June 2024, 2:23pm

Section I: Contracting authority

I.1) Name and addresses

Scottish Courts and Tribunals Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Email

gcollins@scotcourts.gov.uk

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotcourtsribunals.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00396

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Courtroom Technology Maintenance, Support and Upgrade Services

Reference number

SCTS-2023-030

II.1.2) Main CPV code

- 50312600 - Maintenance and repair of information technology equipment

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish Courts and Tribunals Service (SCTS) is looking to procure a contract to provide support, maintenance, replacement and refresh services for the equipment within our courtroom facilities. The contract will cover 52 sites across Scotland. As a critical component of our Justice system, it is imperative that all courtroom technology and equipment remain fully operational and reliable to ensure the fair and efficient administration of Justice.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 50312600 - Maintenance and repair of information technology equipment
- 63121100 - Storage services
- 50000000 - Repair and maintenance services
- 51611100 - Hardware installation services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Scottish Courts and Tribunals Service (SCTS) is looking to procure a contract to provide support, maintenance, replacement and refresh services for the equipment within our courtroom facilities. The contract will cover 52 sites across Scotland. As a critical component of our Justice system, it is imperative that all courtroom technology and equipment remain fully operational and reliable to ensure the fair and efficient administration of Justice.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

3 x options to extend at 12 month intervals.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Tenderers must provide the following:

Turnover over for the last two financial years

Current ratio for the last two financial years

Minimum level(s) of standards possibly required

Minimum required turnover per year: 2,750,000 GBP

Minimum required current ratio per year: 1.1

Insurances

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Professional Risk Indemnity: 1,000,000 GBP

Employer's (Compulsory) Liability: 10,000,000 GBP

Public Liability: 5,000,000 GBP

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-006758](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 July 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26311. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The successful supplier will be expected to deliver community benefits. Tenderers are to detail their community benefits proposal within response to question 10 of the tender. The Community Benefits specified will be expected to be evidenced as ongoing in relation to the supplier's proposal throughout the life of the contract.

(SC Ref:766948)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Email

edinburgh@scotcourts.gov.uk

Country

United Kingdom