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Tender

## **Highsted Grammar School ~ Uniform Tender**

Highsted Grammar School

F02: Contract notice

Notice identifier: 2024/S 000-017288

Procurement identifier (OCID): ocds-h6vhtk-046d47

Published 4 June 2024, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Highsted Grammar School

Highsted Road, Sittingbourne

Kent

ME10 4PT

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKJ4 - Kent

**Internet address(es)**

Main address

<https://www.highested.kent.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/H3UZ835G8B>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Highsted Grammar School ~ Uniform Tender

#### **II.1.2) Main CPV code**

- 18000000 - Clothing, footwear, luggage articles and accessories

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The successful Supplier will be required to provide School Uniform services for Highsted Grammar School.

#### **II.1.5) Estimated total value**

Value excluding VAT: £495,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

Main site or place of performance

Kent

#### **II.2.4) Description of the procurement**

Highsted Grammar School is a small girls' grammar school situated in the North Kent town of Sittingbourne. We were one of the first to convert to academy status in the Autumn term 2010. The school itself is a high-performing girls' school, were pastoral care

and enrichment feature as highly as academic success. Having featured three times in Her Majesty's Chief Inspector's list of outstanding schools, we are proud to play a leading role in the education of young people in our area.

We have 688 pupils and 154 post 16 pupils. Increasing to 697 pupils and 220 post 16 pupils by 2027. Currently 81 pupils qualify for r Free School Meals.

The current value of our School Uniform spend is in excess of £165.00.

We have a school uniform shop here at school, parents can also purchase on-line. We sell second hand uniform in the shop and FSM students have their uniform paid for if necessary. We also gift uniform periodically.

Mandatory items include Kilt, Blazer with school logo embroidered, jumper skort, hoodie and blouse.

We also have options such as water-resistant finishes for blazers, there are pocket / zip options here as well plus anti-microbial finishes for sportswear.

The contract is intended to commence on 1st January 2025 and will be for a period of 3 years, ending 31st December 2027.

Total contract value over 3 years = £495,000.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £495,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 January 2025

End date

31 December 2027

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 July 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

5 August 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Kent:-Clothing%2C-footwear%2C-luggage-articles-and-accessories./H3UZ835G8B>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/H3UZ835G8B>

GO Reference: GO-202464-PRO-26423279

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Highsted Grammar School

Highsted Road, Sittingbourne

Kent

ME10 4PT

Country

United Kingdom