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Contract

## **National Framework for Office Equipment**

Scottish Government

F20: Modification notice

Notice identifier: 2022/S 000-017288

Procurement identifier (OCID): ocds-h6vhtk-034a2d

Published 24 June 2022, 11:19am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Scottish Government

4 Atlantic Quay, 70 York St

Glasgow

G2 8EA

#### **Email**

[Bryan.Dodds@gov.scot](mailto:Bryan.Dodds@gov.scot)

#### **Telephone**

+44 1312446290

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<https://www.gov.scot/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

National Framework for Office Equipment

Reference number

SP-16-013

#### **II.1.2) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **II.1.3) Type of contract**

Supplies

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages
- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 - Photocopying and offset printing equipment
- 30121000 - Photocopying and thermocopying equipment

- 30121200 - Photocopying equipment
- 30200000 - Computer equipment and supplies
- 30125110 - Toner for laser printers/fax machines
- 30232110 - Laser printers
- 30232100 - Printers and plotters
- 30232130 - Colour graphics printers
- 30232150 - Inkjet printers
- 42962000 - Printing and graphics equipment
- 48824000 - Printer servers
- 30121100 - Photocopiers
- 30121300 - Reproduction equipment
- 30125000 - Parts and accessories of photocopying apparatus
- 30192400 - Reprographic supplies
- 30216110 - Scanners for computer use
- 32581200 - Fax equipment
- 50310000 - Maintenance and repair of office machinery
- 50313000 - Maintenance and repair of reprographic machinery
- 50313100 - Photocopier repair services
- 50313200 - Photocopier maintenance services
- 72228000 - Hardware integration consultancy services
- 72512000 - Document management services
- 79131000 - Documentation services
- 79311000 - Survey services
- 79311200 - Survey conduction services
- 79521000 - Photocopying services
- 79810000 - Printing services

- 79811000 - Digital printing services
- 79820000 - Services related to printing
- 79821000 - Print finishing services
- 48783000 - Content management software package
- 48970000 - Print shop software package
- 42664100 - Fusion equipment for plastics
- 64122000 - Internal office mail and messenger services
- 64216120 - Electronic mail services
- 48780000 - System, storage and content management software package
- 72212311 - Document management software development services
- 30124500 - Scanner accessories
- 30124520 - Scanner document feeders
- 79999100 - Scanning services
- 79800000 - Printing and related services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services
- 50314000 - Repair and maintenance services of facsimile machines
- 48000000 - Software package and information systems
- 72212318 - Scanner software development services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Across the geography of Scotland.

### **II.2.4) Description of the procurement at the time of conclusion of the contract:**

Modification to extend current framework agreement for up to two months. The framework scope covers the full catalogue of Office Equipment, ranging from small single function desktop printers to large print room high volume products, consisting of mono and colour, network and non-network requirements; and services and solutions up to a fully Managed Print Service.

#### **II.2.7) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Start date

3 June 2017

End date

2 June 2021

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.2) Administrative information**

#### **IV.2.1) Contract award notice concerning this contract**

Notice number: [2017/S 014-021118](#)

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## **Section V. Award of contract/concession**

### **Contract No**

SP-16-013

### **Title**

National Framework for Office Equipment

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract/concession award decision:**

26 May 2022

#### **V.2.2) Information about tenders**

The contract/concession has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor/concessionaire**

Annodata Limited

The Maylands Building, Maylands Avenue

Hemel Hempstead

HP2 7TG

Telephone

+44 1923333333

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Konica Minolta Business Solutions (UK) Ltd

Struan House, Garbett Road, Kirkton Campus, Livingston, West Lothian

Livingston

EH54 7DL

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Xerox (UK) Limited

Building 4, Uxbridge Business Park, Sanderson Road, Uxbridge

Middlesex

UB8 1DH

Telephone

+44 1895251133

Fax

+44 1895254095

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Capital Document Solutions Ltd (Main Contact)

101 McDonald Road

Edinburgh

EH7 4NW

Telephone

+44 1315574747

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor/concessionaire is an SME

Yes

**V.2.3) Name and address of the contractor/concessionaire**

Apogee Corporation

Apogee Corporation Limited , Nimbus House, Liphook Way

Maidstone

ME16 0FZ

Telephone

+44 3453009955



Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Ricoh UK Ltd.

800 Pavilion Drive, Northampton Business Park

Northampton

NN4 7YL

Telephone

+44 2072534545

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.3) Name and address of the contractor/concessionaire**

Canon (UK) Limited

4 Roundwood Avenue, Stockley Park

Uxbridge

UB11 1AF

Telephone

+44 7967460072

Fax

+44 8448920846

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**V.2.4) Information on value of the contract/lot/concession (at the time of conclusion of the contract;excluding VAT)**

Total value of the procurement: £2,000,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:697609)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Sheriff Court House, 27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom

Internet address

<https://scotcourts.gov.uk/the-courts/court-locations/edinburgh-sheriff-court-and-justice-of-the-peace-court>

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## **Section VII: Modifications to the contract/concession**

### **VII.1) Description of the procurement after the modifications**

#### **VII.1.1) Main CPV code**

- 30000000 - Office and computing machinery, equipment and supplies except furniture and software packages

#### **VII.1.3) Place of performance**

NUTS code

- UKM - Scotland

#### **VII.1.4) Description of the procurement:**

Modification to extend current framework agreement for up to two months. The framework scope covers the full catalogue of Office Equipment, ranging from small single function desktop printers to large print room high volume products, consisting of mono and colour, network and non-network requirements; and services and solutions up to a fully Managed Print Service.

#### **VII.1.5) Duration of the contract, framework agreement, dynamic purchasing system or concession**

Duration in months

2

#### **VII.1.6) Information on value of the contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession:

£56,000,000

#### **VII.1.7) Name and address of the contractor/concessionaire**

Canon (UK) Limited

4 Roundwood Avenue, Stockley Park

Uxbridge

UB11 1AF

Telephone

+44 7967460072

Fax

+44 8448920846

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Capital Document Solutions Ltd (Main Contact)

101 McDonald Road

Edinburgh

EH7 4NW

Telephone

+44 1315574747

Country

United Kingdom

NUTS code

- UKM - Scotland

The contractor/concessionaire is an SME

Yes

**VII.1.7) Name and address of the contractor/concessionaire**

Konica Minolta Business Solutions (UK) Ltd

Struan House, Garbett Road, Kirkton Campus, Livingston, West Lothian

Livingston

EH54 7DL

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Ricoh UK Ltd

Maxim 1, 2 Parklands Way

Motherwell

ML1 4WR

Telephone

+44 7384522329

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Xerox (UK) Limited

Building 4, Uxbridge Business Park, Sanderson Road, Uxbridge

Middlesex

UB8 1DH

Telephone

+44 1895251133

Fax

+44 1895254095

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

**VII.1.7) Name and address of the contractor/concessionaire**

Apogee Corporation

Apogee Corporation Limited , Nimbus House, Liphook Way

Maidstone

ME16 0FZ

Telephone

+44 3453009955

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

### **VII.1.7) Name and address of the contractor/concessionaire**

Annodata Limited

The Maylands Building, Maylands Avenue

Hemel Hempstead

HP2 7TG

Telephone

+44 1923333333

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor/concessionaire is an SME

No

## **VII.2) Information about modifications**

### **VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract):

The extension is being sought in accordance with Regulation 72(1)(f) of the Public Contracts (Scotland) Regulations 2015 which states:



Contracts and framework agreements may be modified without a new procurement procedure in accordance with this Part in any of the following cases:—

(f) where paragraph (5) applies

In terms of the specific conditions set by regulation 72 (1) (f) the following applies.

(5) This paragraph applies where the value of the modification is below both of the following values—

(a) the relevant threshold mentioned in regulation 5 (thresholds); and

(b) 10 % of the initial contract value for service and supply contracts or frameworks and 15% of the initial contract value for works contracts or frameworks,

provided that the modification does not alter the overall nature of the contract or framework agreement.

#### **VII.2.2) Reasons for modification**

Need for additional works, services or supplies by the original contractor/concessionaire.

Description of the economic or technical reasons and the inconvenience or duplication of cost preventing a change of contractor:

The two month extension period will provide continuity and minimise any potential disruptions whilst we complete the governance process and allow sufficient time to transition to the new framework. There will be no change to the advertised contract value.

#### **VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications, price adaptations and average inflation)

Value excluding VAT: £56,000,000

Total contract value after the modifications

Value excluding VAT: £56,000,000