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Tender

## **WFHA - Request for Quote for an Asset Valuation Consultant.**

Waltham Forest Housing Association

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-017279

Procurement identifier (OCID): ocds-h6vhtk-05084d

Published 28 April 2025, 12:30pm

### **Scope**

### **Reference**

WFHARFQAVC0001

### **Description**

Linked to Notice Notice identifier: 2025/S 000-017087

Procurement identifier (OCID): ocds-h6vhtk-0507c7

Published 25 April 2025, 2:53pm

- WFHA, is a small independent and not-for-profit Registered Provider (PR), providing social homes across the London Borough of Waltham Forest for over sixty years. WFHA currently owns c350 homes: c150 general needs, c150 sheltered housing and c20 supported housing for adults with learning disabilities.

- In addition, WFHA owns a property used to house young homeless people and this is currently 1 leased to another provider. The Service Provider will be required to undertake a full valuation exercise across all of WFHA assets.
- WFHA Current property assets were last fully valued in 2014, however, partial valuation was carried out in 2018. WFHA full asset requires a revaluation, to ensure that the insurance coverage across the assets is adequate and future proofed. The consultant will be required to carry out this valuation process in an efficient manner without impacting the tenant(s) or any of the properties.
- WFHA want to demonstrate that they are obtaining value for money and are testing the market to ensure that best value is being achieved.
- In order to obtain value for money WFHA is undertaking a competitive quotation process to identify the most suitable, competent and capable valuation consultant. The appointed valuation consultant will be required to lead and undertake a review of WFHA's full property and wider assets and provide a detailed overview of the valuation at a granular detail.

### **Total value (estimated)**

- £24,167 excluding VAT
- £29,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 11 July 2025 to 10 July 2026
- 1 year

### **Main procurement category**

Services

## **CPV classifications**

- 70000000 - Real estate services
- 71000000 - Architectural, construction, engineering and inspection services

## **Contract locations**

- UK - United Kingdom

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## **Participation**

### **Conditions of participation**

Conditions of Participation in the Request for Quote:

Legal and financial capability:

Requirement: The supplier must be a legally established entity with the financial stability to perform the contract. Specific requirements will be finalised following market engagement.

Evidence and process:

The contracting authority is conducting a single four-step quotation process to select its Bidder. Bidders are to submit a response before the deadline for quotations. RFQs will be evaluated to identify the winning Bidder, using the below process and Evaluation Criteria set out in Section 4.

The four-step process in outline, is:

1. • Step 1 - Satisfactory compliance to establish completeness of submitted RFQs
2. • Step 2 - A quality evaluation
3. • Step 3 - A price evaluation
4. • Step 4 - Combining the price with the quality score to determine the Preferred Bidder.

Payment Terms: 30 days net end of month invoice received.

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Enquiry deadline**

16 May 2025, 11:59am

### **Tender submission deadline**

16 May 2025, 12:00pm

### **Submission address and any special instructions**

[www.mytenders.co.uk](http://www.mytenders.co.uk)

Document Access: Documents relating to the procurement can be obtained from

[www.mytenders.co.uk](http://www.mytenders.co.uk) . All documents and notices will also be published to the central digital platform.

Expression of Interest: Interested parties can express their interest through the Portal once the RFQ is published.

Tender Submission Via: [www.mytenders.co.uk](http://www.mytenders.co.uk) .

Estimated Date of Tender Submission: 1200 Hours 16th May 2025

Tenders and all Communications Must be in English: All communications and clarifications will be through the preferred tendering portal, in English.

## Tenders may be submitted electronically

Yes

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## Award criteria

Name	Description	Type	Weighting
Price Evaluation	Price Evaluation	Price	65.00%
Quality and Technical Evaluation	A quality evaluation	Quality	35.00%

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## Procedure

### Procedure type

Below threshold - open competition

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## Contracting authority

### Waltham Forest Housing Association

- Public Procurement Organisation Number: PLHD-1176-CCXP

31 Church Hill

London

E17 3RU

United Kingdom

Contact name: Kevin Harding

Telephone: +447350398302

Email: [kevin.harding@altairltd.co.uk](mailto:kevin.harding@altairltd.co.uk)

Region: UKI53 - Redbridge and Waltham Forest

Organisation type: Public undertaking (commercial organisation subject to public authority oversight)

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the

contracting authorities.

## **Altair Consultancy and Advisory Services Ltd**

Summary of their role in this procurement: Contracting Agent on behalf of the Contracting Authority

- Companies House: 07463003

Tempus Wharf

London

SE16 4SA

United Kingdom

Contact name: Kevin Harding

Telephone: +447350398302

Email: [kevin.harding@altairltd.co.uk](mailto:kevin.harding@altairltd.co.uk)

Website: <http://www.altairltd.co.uk>

Region: UKI44 - Lewisham and Southwark

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## **Contact organisation**

Contact [Waltham Forest Housing Association](#) for any enquiries.