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Tender

HR Advisory Services

Cumbria, Northumberland, Tyne & Wear NHS Foundation Trust

F02: Contract notice

Notice identifier: 2021/S 000-017227

Procurement identifier (OCID): ocds-h6vhtk-02cab9

Published 21 July 2021, 2:51pm

Section I: Contracting authority

I.1) Name and addresses

Cumbria, Northumberland, Tyne & Wear NHS Foundation Trust

St Nicholas Hospital, Jubilee Road

Newcastle Upon Tyne

NE3 3XT

Contact

Mr Gavin Thompson

Email

procurement@ntw.nhs.uk

Country

United Kingdom

NUTS code

UKC - North East (England)

Internet address(es)

Main address

<http://www.cntw.nhs.uk>

Buyer's address

<http://www.cntw.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=fd9612c9-27ea-eb11-810d-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=fd9612c9-27ea-eb11-810d-005056b64545>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HR Advisory Services

Reference number

DN558079

II.1.2) Main CPV code

- 79630000 - Personnel services except placement and supply services
 - AA01 - Metal

II.1.3) Type of contract

Services

II.1.4) Short description

Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust is looking for an all-encompassing service from a single supplier to provide a HR Advisory Service to the organisation.

The primary aim of the HR Advisory Service is to provide employment relations advice and support to line managers across the Trust.

The Service Provider will provide advice on the handling of employment relations issues including but not limited to grievances, disciplinary, capability and sickness absence matters as well as advice on policies, inclusive of legal advice up to but not including response to an ET1 i.e. ET3, COT1 or Settlement Agreement. The HR Advisory Service will include the management of Early Conciliation notifications received from ACAS. The Trust will ensure that Service Provider will receive copies of any forms received and thereafter act as the first point of contact and will liaise with the Deputy Director of Workforce and OD to agree the management of each case.

The Service Provider will provide advice based on current employment law, good people management practice and the Trust's policies and terms and conditions.

For full details please refer to the tender documents which can be obtained by 'expressing an interest' in this opportunity

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79111000 - Legal advisory services

II.2.3) Place of performance

NUTS codes

- UKC - North East (England)

II.2.4) Description of the procurement

See Tender Documentation for details

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 x 12 Month Extensions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

26 August 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

26 August 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust

Newcastle upon Tyne

Country

United Kingdom