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Tender

The James Hutton Institute ~ Catering, Hospitality and Cleaning Tender

The James Hutton Institute

F02: Contract notice

Notice identifier: 2023/S 000-017204

Procurement identifier (OCID): ocds-h6vhtk-03d714

Published 16 June 2023, 2:14pm

Section I: Contracting authority

I.1) Name and addresses

The James Hutton Institute

Craigiebuckler

Aberdeen

AB15 8QH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.hutton.ac.uk/>

Buyer's address

<https://litmustms.co.uk/respond/7Z5UPFBGE5>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/7Z5UPFBGE5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://litmustms.co.uk/respond/7Z5UPFBGE5>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The James Hutton Institute ~ Catering, Hospitality and Cleaning Tender

II.1.2) Main CPV code

- 79993100 - Facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Catering, Hospitality and Cleaning services for the James Hutton Institute Aberdeen and Dundee locations.

Please note: the Site Visit for this tender will be taking place Wednesday 28th June (Dundee) 2023 at 9.30am and 29th June 2023 (Aberdeen) at 9.30 am. Please confirm your attendee names via the LTMS Portal.

Please note: This is running as an Open Tender Procedure, via the Litmus Tender Management System (LTMS). Bidders will be required to submit both their SQ response and also their Tender Response by the same deadline of 21st July 2023 at 12:00.

Please use the following links to submit your SQ and your Tender responses via LTMS portal:

SQ Response : To submit your SQ Response, please click here:

<https://litmustms.co.uk/respond/7Z5UPFBGE5>

Tender Response : To submit your Tender Response, please click here:

<https://litmustms.co.uk/respond/9JBUB7FAM3>

Please note that The Litmus Partnership Ltd is publishing this Contract Notice on behalf of our client, The James Hutton Institute.

II.1.5) Estimated total value

Value excluding VAT: £3,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services
- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide Catering, Hospitality and Cleaning services for the James Hutton Institute Aberdeen and Dundee locations.

Contract value = GBP 3.6 m over the whole lifetime of the contract

The James Hutton Institute is a well-respected and globally recognised research organisation delivering fundamental and applied science to drive sustainable use of land and natural resources. The organisation is a charitable company limited by guarantee. It employs over 500 scientists and support staff, making it one of the biggest research centres in the UK and the first of its type in Europe. The Institute is one of the Scottish Governments main research providers, and as such will follow a PCS compliant tender process.

The institute current combined catering and cleaning contract comes to its natural end in December 2023, and the client wishes to appoint a suitably qualified organisation to provide its catering and cleaning services. The contract is for the JHI locations in Aberdeen and Dundee.

The institute will not accept tender responses for single services and require the provider to provide both catering and cleaning.

The institute has embarked on an ambitious building project with its new Dundee offices, lecture theatre and meeting facilities opening in July 2024. As part of the tender exercise the client is exploring capital investment to options fit out the kitchen and service area of their new building in Dundee.

Over the next two years the Institute are investing to deliver an open science campus that will be open to the public in Aberdeen. This will include the installation of a new restaurant facility that will also be open to the public.

The Institute would welcome proposals that include engagement with local growers and

suppliers to ensure local businesses benefit from the catering provided to the two locations.

Contract commencement January 1st, 2024, for 3-year Period, followed by two one-year optional extensions.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2024

End date

31 December 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 21 July 2023

IV.2.7) Conditions for opening of tenders

Date

21 July 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Please note that The Litmus Partnership Ltd is publishing this Contract Notice on behalf of our client, The James Hutton Institute.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question21.aspx?ID=735514>

(SC Ref: 735514)

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=735514.

(SC Ref:735514)

VI.4) Procedures for review

VI.4.1) Review body

Inverness Sheriff Court and Justice of the Peace Court

Longman Road

Inverness

IV1 1AH

Country

United Kingdom