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Contract

## **DfE - LCCC - Sales and Export Trade Development Programme for Lisburn and Castlereagh City Council and Newry, Mourne, Down District Council**

DfE Lisburn and Castlereagh City Council and Newry, Mourne and Down District Council  
Newry Mourne and Down District Council

F03: Contract award notice

Notice identifier: 2021/S 000-017180

Procurement identifier (OCID): ocds-h6vhtk-02a250

Published 21 July 2021, 12:35pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

DfE Lisburn and Castlereagh City Council and Newry, Mourne and Down District Council

Civic Centre, Lagan Valley Island

LISBURN

BT27 4RL

#### **Contact**

SSDAdmin.CPDfinance-ni.gov.uk

#### **Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.lisburncastlereagh.gov.uk/>

Buyer's address

<https://etendersni.gov.uk/epps>

**I.1) Name and addresses**

Newry Mourne and Down District Council

District Council Offices O'Hagan House Monaghan Row

Newry

BT35 8DJ

**Email**

[SSDAdmin.CPD@finance-ni.gov.uk](mailto:SSDAdmin.CPD@finance-ni.gov.uk)

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.newrymournedown.org/>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract involves joint procurement

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

DfE - LCCC - Sales and Export Trade Development Programme for Lisburn and Castlereagh City Council and Newry, Mourne, Down District Council

Reference number

ID 3276216

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Sales and Export Trade Development Programme aims to offer support to 200 businesses and provide sales and export development advice to participating businesses to access new opportunities for work. All businesses on the Programme should be primed for growth and have the potential to retain and create additional employment which will result in creating more sustainable and competitive businesses, expanding the private sector and creating a world class business climate in the LCCC and NMDDC areas. The key aims of the programme are to provide one-to-one mentoring, group mentoring and exposure to support the growth of small businesses in generating sales at home and in new markets – ROI and GB; help these businesses understand better the support already available to them and to create new jobs and protect existing ones. The programme will be delivered through three separate but interlinked initiatives.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £360,492

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 80500000 - Training services
- 80510000 - Specialist training services
- 80511000 - Staff training services
- 80520000 - Training facilities
- 80521000 - Training programme services
- 80530000 - Vocational training services
- 80532000 - Management training services
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
- 79400000 - Business and management consultancy and related services
- 79410000 - Business and management consultancy services
- 79411100 - Business development consultancy services

## **II.2.3) Place of performance**

NUTS codes

- UKN08 - Newry, Mourne and Down
- UKN0E - Lisburn and Castlereagh

## **II.2.4) Description of the procurement**

The Sales and Export Trade Development Programme aims to offer support to 200 businesses and provide sales and export development advice to participating businesses to access new opportunities for work. All businesses on the Programme should be primed for growth and have the potential to retain and create additional employment which will result in creating more sustainable and competitive businesses, expanding the private sector and creating a world class business climate in the LCCC and NMDDC areas. The key aims of the programme are to provide one-to-one mentoring, group mentoring and exposure to support the growth of small businesses in generating sales at home and in new markets – ROI and GB; help these businesses understand better the support already available to them and to create new jobs and protect existing ones. The programme will be delivered through three separate but interlinked initiatives.

## **II.2.5) Award criteria**

Quality criterion - Name: AC1 Proposed Methodology and Implementation of PART A /  
Weighting: 8

Quality criterion - Name: AC2 Proposed Methodology and Implementation of PART B /  
Weighting: 8

Quality criterion - Name: AC3 Proposed Methodology and Implementation of PART C /  
Weighting: 8

Quality criterion - Name: AC4 Reporting, Evaluation and Quality / Weighting: 8

Quality criterion - Name: AC5 Contract Management and Risk / Weighting: 8

Quality criterion - Name: AC6 Programme Manager Experience / Weighting: 16

Quality criterion - Name: AC7 Team Experience / Weighting: 16

Quality criterion - Name: AC8 Marketing and Recruitment / Weighting: 8

Cost criterion - Name: Total Contract Price / Weighting: 20

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

European Regional Development Fund (ERDF)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-006879](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

21 July 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Full Circle

Unit 7-8

BELFAST

BT8 7QN

Email

[info@fullcircle.eu.com](mailto:info@fullcircle.eu.com)

Telephone

+44 2890691027

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.fullcircle.eu.com/>

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £362,800

Total value of the contract/lot: £360,492



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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any special review body with responsibility for appeal/mediation.

As above

Country

United Kingdom