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Tender

## **BC-10755 Griffin Schools Trust ICT**

The Griffin Schools Trust

F02: Contract notice

Notice identifier: 2024/S 000-017178

Procurement identifier (OCID): ocds-h6vhtk-046d07

Published 3 June 2024, 3:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Griffin Schools Trust

2a Fielding Lane

Bromley

BR2 9FL

#### **Contact**

Rosie Thomas

#### **Email**

[rosie.thomas@schoolsbuyingclub.com](mailto:rosie.thomas@schoolsbuyingclub.com)

#### **Telephone**

+44 8452577050

**Country**

United Kingdom

**NUTS code**

UKI61 - Bromley

**National registration number**

07893665

**Internet address(es)**

Main address

<https://www.griffinschoolstrust.org/>

Buyer's address

<https://in-tendhost.co.uk/placegroup.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/placegroup.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BC-10755 Griffin Schools Trust ICT

Reference number

BC-10755

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Griffin Schools Trust (GST) is a multi-academy trust whose headquarters is currently based in Bromley, Kent. It currently consists of two secondary schools and ten primary schools which are located in geographic hubs. Currently GST outsources much of the management of their ICT infrastructure to various third-party providers, with different renewal terms. Currently four primary schools have upcoming support renewals along with the Trust Headquarters and GST would like to formalise a managed service contract for these five initial sites and potentially migrate further schools at their discretion to the contract over the initial term. Each school has an independent Active Directory domain and all schools utilise Google Workspace for Education and use Chromebooks and Microsoft Windows Desktops.

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI61 - Bromley
- UKJ41 - Medway
- UKI53 - Redbridge and Waltham Forest

### **II.2.4) Description of the procurement**

Currently GST outsources much of the management of their ICT infrastructure to various third-party providers, with different renewal terms. Currently four primary schools have upcoming support renewals along with the Trust Headquarters and GST would like to formalise a managed service contract for these five initial sites and potentially migrate further schools at their discretion to the contract over the initial term. Each school has an independent Active Directory domain and all schools utilise Google Workspace for Education and use Chromebooks and Microsoft Windows Desktops. It is envisaged that staff members employed by the current provider will be eligible for TUPE. The Successful Bidder will be expected to manage the complete IT lifecycle of the schools from initial advice and installation through to the day-to-day support and management. The services under this contract will comprise of managed ICT support services, ICT equipment and consumables, licenses and broadband. The Trust or the schools may also utilise the new provider for additional sourcing as and when required e.g., for Wi-Fi upgrades. The Contract period will be for 3 years initially with the option to extend for a two year period. It is anticipated over the course of the contract that additional schools may join the Trust in the future who will roll into this contract. The services are to be provided at the following address: Kingfisher Primary School, Kingfisher Drive, Princes Park, Chatham, ME5 7NX Saxon Way Primary School, Church Path, Ingram Road, Gillingham, ME7 1SJ Lordswood School, Lordswood Lane, Chatham, Kent, ME5 8NN Willow Brook Primary School, Church Road, Leyton, London, E10 7BH Trust Headquarters, 2a Fielding Lane, Bromley, Kent BR2 9FL

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £300,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 8

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per the tendering documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A 2LL

Country

United Kingdom