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Tender

Property Management Support Advice

Westminster City Council

F02: Contract notice

Notice identifier: 2023/S 000-017162

Procurement identifier (OCID): ocds-h6vhtk-03d6f6

Published 16 June 2023, 11:34am

Section I: Contracting authority

I.1) Name and addresses

Westminster City Council

64 Victoria Street,

London

SW1E 6QP

Email

kwhitehouse@westminster.gov.uk

Country

United Kingdom

Region code

UKI32 - Westminster

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.westminster.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Property Management Support Advice

II.1.2) Main CPV code

- 70331000 - Residential property services

II.1.3) Type of contract

Services

II.1.4) Short description

Westminster City Council (WCC) requires Property Management Advice Support to assist in the development and implementation of standardised arrangements for housing, estate, and energy management. This will include advice on operational costs, budgeting and service charges for new build residential schemes that are being delivered through the Councils Regeneration and Development Programme over the next 3 years with an option to extend for 1 year.

Contract is estimated to commence August 2023.

II.1.5) Estimated total value

Value excluding VAT: £600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71315200 - Building consultancy services

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster City Council Borough

II.2.4) Description of the procurement

A defined scope of service and range of support will be identified and defined in the tender and subsequent contract.

The over-arching aim of this tender is to provide specialist advice and support in assisting the delivery the Regeneration and Development Programme over the next 3-4 years to complex, multi-phased, mixed tenure development regeneration schemes. The services can then be applied against any development on a 'call off' against a schedule of agreed rates. There will be no promised value of business under this agreement but a spend cap of c.£150,000 per annum is proposed.

The appointment is to be operational and available for the period 2023 to 2027, 3-years with the option to extend for 1 year and to include a no-fault break clause after year 1, 2 consecutively. The Contract is aimed to commence August 2023.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Property Management Support Advice services for 3 years with an option to extend for 1 year.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The project may be varied if the Authority chooses to modify the contract during its term, in line with PCR (2015) Regulation 72 as amended.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As per procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

III.2.2) Contract performance conditions

The contract will be managed through KPI's which will be inserted in contract document and managed on a frequency referenced in the contract.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 July 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 July 2023

Local time

12:00pm

Place

The Councils e-tendering portal capitalEsoucring

Information about authorised persons and opening procedure

Westminster City Council Procurement and Commercial Services Team

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

This opportunity and all associated procurement documents will be accessible via the contracting authority's e-sourcing portal; www.capitalesourcing.com

Reference: itt_WCC_17139 - Property Management Support Advice.

To view details of the opportunity via the portal, please register and click the following link entering your Username and Password: <https://www.capitalesourcing.com/web/login.shtml>

Any questions regarding the procurement must be submitted in writing via the e-sourcing Portal ("the Portal")

All potential providers are reminded that the contracting authority is not bound to award any contract as a result of this contract notice or does it promise any volume guarantees as a result of this notice. All potential candidates must accept all the terms of the contract for your tender to be accepted.

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand, Edmund Street

London

WC2A 2LL

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Royal Courts of Justice

Strand , Edmund Street

London

WC2A 2LL

Country

United Kingdom