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Tender

## **Property Management Support Advice**

Westminster City Council

F02: Contract notice

Notice identifier: 2023/S 000-017162

Procurement identifier (OCID): ocds-h6vhtk-03d6f6

Published 16 June 2023, 11:34am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Westminster City Council

64 Victoria Street,

London

SW1E 6QP

#### **Email**

[kwhitehouse@westminster.gov.uk](mailto:kwhitehouse@westminster.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKI32 - Westminster

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.westminster.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.capitalesourcing.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.capitalesourcing.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Property Management Support Advice

#### **II.1.2) Main CPV code**

- 70331000 - Residential property services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Westminster City Council (WCC) requires Property Management Advice Support to assist in the development and implementation of standardised arrangements for housing, estate, and energy management. This will include advice on operational costs, budgeting and service charges for new build residential schemes that are being delivered through the Councils Regeneration and Development Programme over the next 3 years with an option to extend for 1 year.

Contract is estimated to commence August 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £600,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71315200 - Building consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster City Council Borough

#### **II.2.4) Description of the procurement**

A defined scope of service and range of support will be identified and defined in the tender and subsequent contract.

The over-arching aim of this tender is to provide specialist advice and support in assisting the delivery the Regeneration and Development Programme over the next 3-4 years to complex, multi-phased, mixed tenure development regeneration schemes. The services can then be applied against any development on a 'call off' against a schedule of agreed rates. There will be no promised value of business under this agreement but a spend cap of c.£150,000 per annum is proposed.

The appointment is to be operational and available for the period 2023 to 2027, 3-years with the option to extend for 1 year and to include a no-fault break clause after year 1, 2 consecutively. The Contract is aimed to commence August 2023.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £600,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Property Management Support Advice services for 3 years with an option to extend for 1 year.

#### **II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

The project may be varied if the Authority chooses to modify the contract during its term, in line with PCR (2015) Regulation 72 as amended.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As per procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

#### **III.2.2) Contract performance conditions**

The contract will be managed through KPI's which will be inserted in contract document and managed on a frequency referenced in the contract.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 July 2023

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

18 July 2023

Local time

12:00pm

Place

The Councils e-tendering portal capitalEsoucring

Information about authorised persons and opening procedure

Westminster City Council Procurement and Commercial Services Team

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

This opportunity and all associated procurement documents will be accessible via the contracting authority's e-sourcing portal; [www.capitalesourcing.com](http://www.capitalesourcing.com)

Reference: itt\_WCC\_17139 - Property Management Support Advice.

To view details of the opportunity via the portal, please register and click the following link entering your Username and Password:

<https://www.capitalesourcing.com/web/login.shtml>

Any questions regarding the procurement must be submitted in writing via the e-sourcing Portal ("the Portal")

All potential providers are reminded that the contracting authority is not bound to award any contract as a result of this contract notice or does it promise any volume guarantees as a result of this notice. All potential candidates must accept all the terms of the contract for your tender to be accepted.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

Strand, Edmund Street

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Royal Courts of Justice

Strand , Edmund Street

London

WC2A 2LL

Country

United Kingdom