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Tender

## **Provision of Scapa Flow, Museum Exhibition Build and Fit Out**

Orkney Islands Council

F02: Contract notice

Notice identifier: 2021/S 000-017155

Procurement identifier (OCID): ocds-h6vhtk-02ca71

Published 21 July 2021, 9:55am

The closing date and time has been changed to:

**1 September 2021, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

#### **Contact**

Rosemary Colsell

#### **Email**

[rosemary.colsell@orkney.gov.uk](mailto:rosemary.colsell@orkney.gov.uk)

**Telephone**

+44 01856873535

**Fax**

+44 01856876158

**Country**

United Kingdom

**NUTS code**

UKM65 - Orkney Islands

**Internet address(es)**

Main address

<http://www.orkney.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Scapa Flow, Museum Exhibition Build and Fit Out

Reference number

OIC/PROC/1051

#### **II.1.2) Main CPV code**

- 92521100 - Museum-exhibition services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Orkney Islands Council (“the Authority”) has a requirement for suitably experienced and qualified contractors to build and fit out the Scapa Flow Museum (“the Museum”) exhibition infrastructure working to prepared design plans.

#### **II.1.5) Estimated total value**

Value excluding VAT: £368,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 92520000 - Museum services and preservation services of historical sites and buildings
- 45212313 - Museum construction work
- 92521000 - Museum services

## **II.2.3) Place of performance**

NUTS codes

- UKM65 - Orkney Islands

Main site or place of performance

Lyness, Island of Hoy

## **II.2.4) Description of the procurement**

Orkney Islands Council (“the Authority”) has a requirement for suitably experienced and qualified contractors to build and fit out the Scapa Flow Museum (“the Museum”) exhibition infrastructure working to prepared design plans. Orkney Islands Council’s Cultural Services team (“the Client”) is currently part way through the major restoration and redevelopment of the Scapa Flow Museum at Lyness, on the Orkney island of Hoy. The Lead Consultants on the project are LDN Architects. Exhibition design has been carried out by Studio MB, who have worked with the client to develop a detailed exhibition design, including graphic wall and floor panels, digital and audio-visual media, showcases, plinths, and object mounts. Object installation will be carried out by the Client, in collaboration with the mount makers.

## **II.2.5) Award criteria**

Quality criterion - Name: Project Understanding / Weighting: 10

Quality criterion - Name: Project Methodology / Weighting: 30

Quality criterion - Name: Contract Management / Weighting: 30

Price - Weighting: 30

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

5

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Contract will commence on 21 September 2021 with the exhibition unit to be ready for the installation fit out in the building in October 2021. The Scapa Flow Museum buildings are due for final handover in October 2021.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As described in the contract documentation

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

20 August 2021

Local time

12:00pm

Changed to:

Date

1 September 2021

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

20 August 2021

Local time

2:00pm

Place

TEAMS Meeting

Information about authorised persons and opening procedure

3 Officers present authorised to open and record tenders received.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract. The expenditure, work or

effort undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of

bidders. Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers

section of this contract advertisement on PCS. An economic operator that suffers, or risks suffering, loss or damage attributable to a

breach of duty under the Public Contracts (Scotland) Regulations may bring proceedings in the Sheriff Court or Court of Session.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=661036](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=661036).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.



Community benefits are included in this requirement. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Sustainable procurement is a requirement of the this tendering exercise.

(SC Ref:661036)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=661036](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=661036)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkwall Sheriff Court

Watergate

Kirkwall

KW15 1PD

Telephone

+44 1856872110

Country

United Kingdom