This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/017128-2024">https://www.find-tender.service.gov.uk/Notice/017128-2024</a>

#### **Planning**

# Request For Information (RFI) for technology solutions for Document Management Services (document validation, scanning, categorisation and data extraction).

Home Office

F01: Prior information notice

Prior information only

Notice identifier: 2024/S 000-017128

Procurement identifier (OCID): ocds-h6vhtk-046cf0

Published 3 June 2024, 11:37am

# **Section I: Contracting authority**

## I.1) Name and addresses

Home Office

2 Marsham Street

London

SW1P 4DF

#### **Email**

DHCR@homeoffice.gov.uk

#### Country

**United Kingdom** 

#### Region code

UK - United Kingdom

#### Internet address(es)

Main address

https://www.gov.uk/government/organisations/home-office

#### I.3) Communication

Additional information can be obtained from the above-mentioned address

## I.4) Type of the contracting authority

Ministry or any other national or federal authority

## I.5) Main activity

General public services

# **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

Request For Information (RFI) for technology solutions for Document Management Services (document validation, scanning, categorisation and data extraction).

#### II.1.2) Main CPV code

• 72000000 - IT services: consulting, software development, Internet and support

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Market engagement (RFI) to gain an understanding of the technology available in the document management market (document validation, scanning, categorisation and data extraction).

This RFI is in support of the requirement published in the following PIN:

#### https://www.find-tender.service.gov.uk/Notice/016322-2024

#### II.1.5) Estimated total value

Value excluding VAT: £100,000,000

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.2) Description

#### II.2.2) Additional CPV code(s)

- 30100000 Office machinery, equipment and supplies except computers, printers and furniture
- 30120000 Photocopying and offset printing equipment
- 72000000 IT services: consulting, software development, Internet and support
- 72100000 Hardware consultancy services
- 72200000 Software programming and consultancy services
- 75000000 Administration, defence and social security services
- 75100000 Administration services
- 75110000 General public services
- 75120000 Administrative services of agencies
- 79000000 Business services: law, marketing, consulting, recruitment, printing and security
- 79500000 Office-support services
- 79560000 Filing services
- 79900000 Miscellaneous business and business-related services

#### II.2.3) Place of performance

NUTS codes

• UK - United Kingdom

#### II.2.4) Description of the procurement

The Contracting Authority - His Majesty's Passport Office (HMPO) - is reviewing

technology capabilities for future document validation, scanning, categorisation and data extraction services, and to support this, HMPO is seeking input from the market to ensure that the service is delivered optimally.

This RFI focusses specifically on technology that is available to improve or optimise HMPOs ability to scan and validate identification documents, and then to categorise and extract data.

#### Overview of the Service:

HMPO requires its customers who apply for a new passport, a replacement passport, or a passport renewal, to send in supporting documentation (hard copies) as part of their application.

During the Document Management service, there is a requirement to:

- Validate the authenticity of documents contained within each application;
- Scan documents to a standard that allows for easy reading of data on documents;
- Categorise documents into streams as defined by HMPO;
- Extract certain data from images of documents.

This RFI focusses specifically on the technology that is available to enable to above tasks.

## II.3) Estimated date of publication of contract notice

7 April 2025

## Section IV. Procedure

## **IV.1) Description**

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

# **Section VI. Complementary information**

## VI.3) Additional information

Following the publication of this PIN, an RFI questionnaire and supporting information will be launched.

To participate in the RFI, suppliers must register on the Home Office eSourcing portal (JAGGAER) first, and then complete and return a Non-Disclosure Agreement (NDA).

Registering for access to the RFI:

The RFI and NDA will be managed electronically via the Home Office's eSourcing Portal (JAGGAER). To participate in the RFI, participants must first be registered on the eSourcing Portal.

If you have not yet registered on the eSourcing Portal, this can be done online at <a href="https://homeoffice.app.jaggaer.com">https://homeoffice.app.jaggaer.com</a> by following the link and clicking 'To register click here'.

Please note that, to register, you must have a valid DUNS number (as provided by Dun and Bradstreet) for the organisation which you are registering.

Once you have registered on the eSourcing Portal, you can request access to the NDA, by emailing <a href="mailto:DHCR@homeoffice.gov.uk">DHCR@homeoffice.gov.uk</a>. Your email must clearly state the exact name that you used to register on JAGGAER. Once enabled, you should receive a link to the NDA from JAGGAER.

Once you have submitted a signed NDA you will be given access to the RFI documents.

For technical assistance on use of the eSourcing Portal please contact the JAGGAER Supplier Helpdesk at <a href="mailto:customersupport@jaggaer.com">customersupport@jaggaer.com</a> or 0800 069 8630 (0800 - 1800hrs).

#### RFI Deadline:

Responses to the RFI are requested by 17:00 British Summer Time on the 28th of June 2024.

These dates and times may be updated, with messages noting any changes provided via JAGGAER.