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Planning

## **Managed Print Service**

Post Office Limited

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-017127

Procurement identifier (OCID): ocids-h6vhtk-03498c

Published 23 June 2022, 9:23am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Post Office Limited

Finsbury Dials, 20 Finsbury Street, London EC2Y 9AQ

London

EC2Y 9AQ

#### **Email**

[procurement@postoffice.co.uk](mailto:procurement@postoffice.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI - London

#### **Internet address(es)**

Main address

<https://corporate.postoffice.co.uk/>

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Other activity

Postal Services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Managed Print Service

#### **II.1.2) Main CPV code**

- 72611000 - Technical computer support services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Post Office is looking to engage with potential suppliers around its managed print services for its colleague estate, this is made up of approximately 350 devices in locations across the UK.

N.B. this does not include its retail / Branch printers for labels, stamps etc.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

Post Office is looking to engage with potential suppliers around its managed print services for its colleague estate, this is made up of approximately 350 devices in locations across the UK.

N.B. this does not include its retail / Branch printers for labels, stamps etc.

Post Office is looking to move to a Cloud Print solution as part of this contract.

## **II.3) Estimated date of publication of contract notice**

1 November 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Post Office is looking to engage with potential suppliers around its managed print services for its colleague estate, this is made up of approximately 350 devices in locations across the UK.

N.B. this does not include its retail / Branch printers for labels, stamps etc.

Our current estate is made up of Ricoh devices and our support contract ends in late summer 2023.

Post Office is interested in moving to a Cloud Print management environment and suppliers views on this will be sought during the pre-market engagement.

The Post Office Limited (POL) intends to conduct a virtual Pre-Market Tender Engagement in late June and wishes to invite potential suppliers to participate.

For Suppliers who wish to participate and attend the Pre-Market Tender Engagement should ensure they are registered in advance which can be done, at no cost, using the following link: <https://postoffice.wax-live.com/S2C/> .

This prior information notice (PIN) is to alert potential suppliers to the Pre-Market Tender Engagement and to the future opportunity.

It is anticipated that the contract notice along with the ITT will be published in the autumn of 2022, in response to which potential suppliers can express interest and submit initial tenders.

This PIN does not constitute a call for competition to procure any services, supplies or works mentioned in this PIN and POL will not accept any proposals offered in response to this PIN.