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Contract

Management and Support Services in relation to Personnel in South East Asia

Manchester Metropolitan University

F03: Contract award notice

Notice identifier: 2023/S 000-017120

Procurement identifier (OCID): ocds-h6vhtk-03b646

Published 16 June 2023, 9:28am

Section I: Contracting authority

I.1) Name and addresses

Manchester Metropolitan University

All Saints Building, Oxford Road

Manchester

M15 6BH

Contact

Stacey Anderton

Email

procurement@mmu.ac.uk

Country

United Kingdom

NUTS code

UKD33 - Manchester

Internet address(es)

Main address

<https://in-tendhost.co.uk/mmu.aspx/Home>

Buyer's address

<https://www.mmu.ac.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Management and Support Services in relation to Personnel in South East Asia

Reference number

MMU1288

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Manchester Metropolitan is seeking to appoint through a competitive tender process a suitably qualified and experienced provider of personnel management services . To include, but not limited to; 1) Provide support services to two current and one additional personnel (to be recruited) in Malaysia to cover the services, travel and activities in Malaysia, Indonesia, Singapore, Thailand and Vietnam;2) In the event of a change of personnel, appoint, employ and manage such personnel to deliver the Services to the University.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £420,000

II.2) Description

II.2.2) Additional CPV code(s)

- 79631000 - Personnel and payroll services
- 79414000 - Human resources management consultancy services

II.2.3) Place of performance

NUTS codes

- MY - Malaysia

II.2.4) Description of the procurement

The University is looking for applicants bidders who are able to: 1) Demonstrate experience and a track record of working in the HE sector, or able to demonstrate transferable experience/skills; 2) Show clear Service Standards and the ability to deliver against those; 3) Provision of agreed Performance Indicators for delivering the service; 4) Provide support services to two current personnel who will be employed by the successful contractor in Malaysia to cover the services, travel and activities in Malaysia, Indonesia, Singapore, Thailand and Vietnam; 5) Recruit for an additional post holder (in current year 2023), and thereafter provide ongoing support services to this personnel. This personnel will cover the services, travel and activities across East & South-East Asia (excluding mainland China). This will initially include all ASEAN countries and Hong Kong, but with the expectation of flexibility to cover other markets as required by business need. 6) In the event of any of the above change of personnel, appoint, employ and manage such personnel to deliver the Services to the University in line with Personnel Requirements. 7) Consult with the University on the specific personnel, they wish to place, to deliver the Services; in order that the University can be assured that the candidate has the appropriate experience. 8) Retain all management and control of its personnel and all associated employment, tax, administrative and compliance related liabilities and responsibilities; 9) Provide personnel to work exclusively for Manchester Met and have a reporting line to the University's International Office. Further information can be found in the ITT Pack.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-008828](#)

Section V. Award of contract

Contract No

MMU1288

Title

Management and Support Services in relation to Personnel in South East Asia

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

15 June 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Grok Global Services

Suite 916, 535 Dean Street

Brooklyn, New York

11217, USA

Country

United States

NUTS code

- US - United States

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £420,000

Total value of the contract/lot: £500,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Manchester Metropolitan University

Manchester

Country

United Kingdom