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Tender

Transport for Renal Dialysis Patients in Areas of Argyll & Bute

NHS Highland

F02: Contract notice

Notice identifier: 2024/S 000-017096

Procurement identifier (OCID): ocids-h6vhtk-0456b6

Published 3 June 2024, 8:31am

Section I: Contracting authority

I.1) Name and addresses

NHS Highland

Assynt House, Beechwood Park

Inverness

IV2 3BW

Email

nhsh.tender@nhs.scot

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.nhshighland.scot.nhs.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00302

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Transport for Renal Dialysis Patients in Areas of Argyll & Bute

Reference number

HH071-24-HB

II.1.2) Main CPV code

- 60130000 - Special-purpose road passenger-transport services

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority requires a transportation service for renal patients residing in the catchment areas of Oban Lorn & Isles and Mid Argyll & Kintyre. Provision of services to other areas of Argyll including Cowal and Bute, Helensburgh and Lomond may be requested from time to time and will be subject to mutual agreement between the Authority and Contractor.

II.1.5) Estimated total value

Value excluding VAT: £556,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Oban, Lorn and Isles

Lot No

1

II.2.2) Additional CPV code(s)

- 60130000 - Special-purpose road passenger-transport services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

Oban Lorn & Isles.

II.2.4) Description of the procurement

NHS Highland (Argyll and Bute HSCP) requires a transportation service for patients residing in the catchment area of Oban Lorn & Isles. The main Renal Units accessed by patients from this area are the Belford Hospital, Fort William and the Vale of Leven Hospital, Alexandria. This remains subject to change. Journeys are required up to 3 times per week per patient usually from their home to their Renal Unit and return for patients to receive Dialysis. Dialysis appointments may be spread across all seven days of the week and will include public and statutory holidays.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract period is for two years with an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Additional Lots may be added at a later date.

II.2) Description

II.2.1) Title

Mid Argyll and Kintyre Peninsula

Lot No

2

II.2.2) Additional CPV code(s)

- 60130000 - Special-purpose road passenger-transport services

II.2.3) Place of performance

NUTS codes

- UKM8 - West Central Scotland

Main site or place of performance

Mid Argyll and Kintyre Peninsula

II.2.4) Description of the procurement

NHS Highland (Argyll and Bute HSCP) requires a transportation service for patients

residing in the catchment area of Mid Argyll & Kintyre. The main Renal Units accessed by patients from this area are the Campbeltown Hospital and the Vale of Leven Hospital, Alexandria. This remains subject to change. Journeys are required up to 3 times per week per patient usually from their home to their Renal Unit and return for patients to receive Dialysis. Dialysis appointments may be spread across all seven days of the week and will include public and statutory holidays.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Contract period is for two years with an option to extend for up to a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Additional Lots may be added at a later date.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Where it is required within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Award shall be subject to a satisfactory financial evaluation having been carried out by NHS Highland which may include credit checks and accounts analysis.

a) A copy of your audited accounts or equivalent for the most recent two years, along with details of any significant changes since the last year end. An additional question has been provided below to enable you to upload your second set of accounts.

or

b) A statement of your organisation's turnover; profit and cash flow for the most recent full year of trading or where a full year trading has not been completed, the same information for the period applicable. NOTE: if this information is not available in an audited format, please provide an end of period balance sheet or make the response specified in option (c) below.

or

c) If you are unable to provide the information requested above, please provide additional information and documentation that will give the Authority the assurance that you are capable of carrying out any subsequent awarded contract. For example, a statement of your organisation's cash flow forecast for the current year and a letter from your bank outlining the current cash and credit position or other alternative means of demonstrating financial standing.

For example, provide a statement explaining why the organisation was not in net profit after tax in either of the reported financial years.

Minimum level(s) of standards possibly required

It is a requirement of this Contract that bidders hold, or can commit to obtain prior to commencement of any subsequently awarded Contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 5,000,000 GBP

Public Liability Insurance = 5,000,000 GBP

Professional Indemnity = 5,000,000 GBP

III.1.3) Technical and professional ability

List and brief description of selection criteria

Bidders are required to provide a minimum of 2 examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the Find a Tender Service Contract Notice or the relevant section of the Site Notice.

Quality Management Procedures

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent),

Or,

2. The bidder must have the following:

a. A documented policy regarding quality management. The policy must set out responsibilities for quality management demonstrating that the bidder has, and continues to implement, a quality management policy that is authorised by their Chief Executive, or equivalent, which is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation.

Health and Safety Procedures

3. The bidder must hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum.

The Bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or

equivalent) certificate, or a regularly reviewed documented process.

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-014146](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 October 2024

IV.2.7) Conditions for opening of tenders

Date

3 July 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26831.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:768065)

VI.4) Procedures for review

VI.4.1) Review body

The Inverness Justice Centre

Inverness

IV1 1AH

Country

United Kingdom