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Tender

## **Flexible Working Programme**

Department for Education

F02: Contract notice

Notice identifier: 2022/S 000-017067

Procurement identifier (OCID): ocids-h6vhtk-034950

Published 22 June 2022, 3:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department for Education

Sanctuary Buildings, 20, Great Smith Street

London

SW1P 3BT

#### **Email**

[FlexibleWorking.RESOURCE@education.gov.uk](mailto:FlexibleWorking.RESOURCE@education.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://education.app.jaggaer.com/>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://education.app.jaggaer.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://education.app.jaggaer.com/>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Ministry or any other national or federal authority

### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Flexible Working Programme

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Department for Education (DfE) is looking to appoint a provider or consortium of providers, to deliver a culture change programme focused on embedding flexible working in schools, and multi academy trusts (MATs).

Increasing opportunities for flexible working in schools is a key priority for the Department, as set out in the 2019 recruitment and retention strategy. A commitment to championing a culture of flexible working in schools was also reinforced in the 2022 'Opportunity for all' Schools White Paper.

The successful tenderer will:

- Design a strategy for culture change and promote the programme across the sector, ensuring a focus on:
  - Schools and MATs (both primary and secondary).
  - Schools/MATs with high proportions of pupils receiving pupil premium.
  - Specific specialisms such as Pupil Referral Units/Alternative Provision and Special Educational Needs and Disability.
- Deliver a programme of workshops and webinars targeted at key audience groups.
- Support the strategic and operational delivery of 12 Flexible Working Ambassador MATs/Schools, which will be appointed and funded separately by the Department.

Subject to the Terms and Conditions of Contract, the contract will run from Autumn 2022 until Spring 2025 with the potential to extend for a further 12 months subject to the necessary financial approvals and acceptable performance. Any extension would be at the absolute discretion of the Department.

The maximum budget allocated is £572,000, excluding VAT for the initial contract term.

#### **II.1.5) Estimated total value**

Value excluding VAT: £768,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

A single provider to design, develop and provide training for school leaders on implementing effective flexible working practices, including on how to develop whole-school, strategic approaches.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

29

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

27 July 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The Public Contracts Regulations 2015 apply to this procurement (the "Regulations"). The Authority is using the Open Procedure in accordance with Regulation 27 of the Regulations. Services of the nature of those covered by this procurement are designated as "Schedule 3" Services (the Social and Other Specific Services) under the Regulations and as such are not subject to the full requirements of the Regulations. The Authority is only bound by the application of the Regulations to the extent that they are applicable to Schedule 3 services. The procurement is covered by Regulations 74 to 76 (the Light Touch Regime).

Dependent on demand the Department will host a Microsoft Teams facilitated information session that potential providers will be invited to attend. Further information, including the service requirements, for the Flexible Working Programme can be found within the tender documents available at <https://education.app.jaggaer.com/>

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Court of Justices, The Strand

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The DfE will incorporate a minimum 10 calendar days standstill period at the point that information on the award of the contracts is communicated to suppliers. Unsuccessful suppliers shall be informed by the contracting authority as soon as possible after the decision has been made. If an appeal regarding the award of the contract has not been

successfully resolved, The Public Contracts Regulations 2015 (SI 2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by the breach of the rules to take legal action. Any such action must be brought within the applicable limitation period. Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the DfE to amend any document and may award damages. If the contract has been entered into the Court may, depending on the circumstances, award damages, make a declaration of ineffectiveness, order the DfE to pay a fine, and/or order that the duration of the contract is shortened. The purpose of the standstill period referred to above is to allow the parties to apply to the Courts to set aside the award decision before the contract is entered into.