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Tender

## **ID 3273916 - DE CCEA - Confidential Typesetting Contract**

Department of Education  
Department of Education NI

F02: Contract notice

Notice identifier: 2021/S 000-017056

Procurement identifier (OCID): ocds-h6vhtk-02ca0e

Published 20 July 2021, 1:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Department of Education

29 Clarendon Road

BELFAST

BT1 3BG

#### **Email**

[ssdadmin.cpd@finance-nigov.uk](mailto:ssdadmin.cpd@finance-nigov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.1) Name and addresses**

Department of Education NI

Rathgael House

Bangor

BT19 7PR

### **Email**

[ssdadmin.cod@finance-ni.gov.uk](mailto:ssdadmin.cod@finance-ni.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UK - United Kingdom

### **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ID 3273916 - DE CCEA - Confidential Typesetting Contract

Reference number

ID 3273916

#### **II.1.2) Main CPV code**

- 79822300 - Typesetting services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Client wishes to appoint Contractor for the provision of Confidential Typesetting Services. The Northern Ireland Council for the Curriculum, Examinations and Assessment (CCEA “the Client”) advises the Education Minister on what is to be taught in Northern Ireland schools and on the examination and assessment arrangements for pupils. The Client also conducts pupil assessment at the end of Key Stages 1, 2 and 3. As well as the above, the Client ensures that the qualifications and examinations offered by awarding bodies in Northern Ireland are of an appropriate quality and standard. The Client has been responsible for providing Northern Ireland GCSE and GCE A/AS and its predecessor examinations since 1970. In excess of 650 papers are offered to candidates in a variety of subjects.

#### **II.1.5) Estimated total value**

Value excluding VAT: £679,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79810000 - Printing services
- 79811000 - Digital printing services
- 79823000 - Printing and delivery services
- 79824000 - Printing and distribution services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

The Client wishes to appoint Contractor for the provision of Confidential Typesetting Services. The Northern Ireland Council for the Curriculum, Examinations and Assessment (CCEA “the Client”) advises the Education Minister on what is to be taught in Northern Ireland schools and on the examination and assessment arrangements for pupils. The Client also conducts pupil assessment at the end of Key Stages 1, 2 and 3. As well as the above, the Client ensures that the qualifications and examinations offered by awarding bodies in Northern Ireland are of an appropriate quality and standard. The Client has been responsible for providing Northern Ireland GCSE and GCE A/AS and its predecessor examinations since 1970. In excess of 650 papers are offered to candidates in a variety of subjects.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £679,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Client may, no later than six Months prior to the Initial Contract Period Expiry Date, give notice in writing- to the Contractor to invite the Contractor to agree to extend the Contract for any period up to and including two periods of 12 months commencing from the Initial Contract Period Expiry Date.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The figure in II.2.6 is an estimated maximum contract value

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 August 2021

Local time

3:00pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 22 November 2021

##### **IV.2.7) Conditions for opening of tenders**

Date

24 August 2021

Local time

3:30pm

Information about authorised persons and opening procedure

Only CPD Procurement Staff with access to the project on eTendersNI.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Contract Monitoring. The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a Certificate of Unsatisfactory Performance and the contract may be terminated.. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of twelve months from the date of issue of the certificate." . . The Authority expressly reserves the rights:. . (I). not to award any contract as a result of the procurement process commenced by publication of this notice;. (II). to make whatever changes it may see fit to the content and structure of the tendering Competition;. (III). to award (a) contract(s) in respect of any part(s) of the [services] covered.. by this notice; and. (IV). to award contract(s) in stages.. . and in no circumstances will the Authority be liable for any costs incurred by candidates.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not have any such bodies with responsibility for appeal/mediation procedures

Belfast



Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

CPD will comply with the Public Contracts Regulations 2015 (as ammended). and, where. appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.