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Tender

## **Rooftop Housing Group Finance System Procurement**

Rooftop Housing Group

F02: Contract notice

Notice identifier: 2021/S 000-017024

Procurement identifier (OCID): ocds-h6vhtk-02c9ed

Published 20 July 2021, 11:00am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Rooftop Housing Group

70 High Street

Evesham

WR11 4YD

#### **Contact**

Kathryn Irons

#### **Email**

[kirons@pfh.co.uk](mailto:kirons@pfh.co.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKG1 - Herefordshire, Worcestershire and Warwickshire

**Internet address(es)**

Main address

[www.rooftopgroup.org](http://www.rooftopgroup.org)

Buyer's address

<https://in-tendhost.co.uk/procurementforhousing>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/procurementforhousing.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Housing and community amenities

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Rooftop Housing Group Finance System Procurement

Reference number

PFH/00000249

**II.1.2) Main CPV code**

- 48440000 - Financial analysis and accounting software package

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Rooftop Housing Group wish to appoint an experienced service provider to provide and implement a fit for purpose finance system which will be utilised across the organisation. Full details related to the scope of services to be procured are included within Document B – Tender Requirements and Specification of the Invitation to Tender document pack. It is intended that the contract established following the procurement will run for an initial term of five years, with the option to extend by two one-year periods subject to performance and agreement. The estimated contract value for the maximum seven-year period including set-up and implementation is £410,000 (exc VAT). Rooftop Housing Group will utilise service provider terms and conditions and reserve the right to agree the final terms and conditions with the successful provider. Procurement for Housing have been appointed by Rooftop Housing Group to facilitate this tendering exercise.

### **II.1.5) Estimated total value**

Value excluding VAT: £410,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 48440000 - Financial analysis and accounting software package
- 48441000 - Financial analysis software package
- 48442000 - Financial systems software package
- 48443000 - Accounting software package

### **II.2.3) Place of performance**

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

#### **II.2.4) Description of the procurement**

As per section — II.1.4) Short description

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £410,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As detailed in the procurement documentation

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

As per the procurement documentations

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

19 August 2021

Local time

4:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

27 August 2021

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Tender for reprocurement will be 6 to 12 months in advance of the contract end date

### **VI.3) Additional information**

Formed in 1994, Rooftop Housing Group have since helped people in housing need get a safe, secure, and appropriate home. The organisation is at the heart of the communities in which they operate, having over 6,500 homes in South Worcestershire and North Gloucestershire making some vibrant communities.- Purpose - Our most powerful asset is our purpose, which illuminates everything we do and fires our passion and commitment.- Mission - We build great homes and support successful lives by being a better business.- Values - Everything we do, for our customers and for each other, is underpinned by our values. Further information can be found on the organisation's website - <https://www.rooftopgroup.org/>.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Public Procurement Review Service

London

Country

United Kingdom

### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Rooftop Housing Group will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 (SI2015 No 102) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales, and Northern Ireland).