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Planning

## **Immigration Advice and Services to NRPF Families**

London Borough of Newham

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-016978

Procurement identifier (OCID): ocids-h6vhtk-02c9bf

Published 19 July 2021, 5:55pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Newham

London

#### **Email**

[jason.eustice@newham.gov.uk](mailto:jason.eustice@newham.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKI41 - Hackney and Newham

#### **Internet address(es)**

Main address

[www.newham.gov.uk](http://www.newham.gov.uk)

### **I.3) Communication**

Additional information can be obtained from the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Immigration Advice and Services to NRPF Families

Reference number

Immigration Advice and Services to NRPF Families

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Provision of high quality immigration advice and services to families with No Recourse to Public Funds

Organisations are invited to respond to this questionnaire for the provision of high quality immigration advice and services to NRPF families who are destitute or at risk of being destitute. London Borough of Newham is reviewing requirements for the provision of such advice and would like to engage the market to determine the availability of suitable providers to seek quotes from. This is not an invitation to tender.

Newham's Children and Young People's Service wishes to test an invest to save model for the Multi-Agency Safeguarding Hub (MASH) for 12 months in order to inform future commissioning arrangements. A suitable provider would be required to enable non-UK nationals referred to MASH to access free and impartial OISC registered immigration advice and services (as specified in Section 82 of the Immigration and Asylum Act, 1999) up to OISC level 3.

The requirements of the service would be to:

- Provide 1FTE per week of registered immigration advice and services up to and including OISC level 3. This is inclusive of annual leave and sickness.

- Maintain an expected caseload of between 30-38 families at any one time, supporting approximately 70-90 families over the 12 months.
- Ensure the advisers providing the immigration advice and support are and remain registered with the OISC to a minimum of OISC level 2 for the duration of the contract
- Provide ongoing supervision and casework support for the immigration adviser providing the immigration advice and support to comply with the Commissioner's Code of Standards 2016, as published by the OISC.
- Work with families to understand the importance of and seek consent to provide regular case updates to Newham's allocated case worker.
- Collect and provide agreed contract monitoring data.
- Be in place to deliver from 1st September 2021.

The estimated value for the 12 months contract is £76,000

Please complete and return this market test questionnaire by Monday 2nd August to [jason.eustice@newham.gov.uk](mailto:jason.eustice@newham.gov.uk)

### **II.1.5) Estimated total value**

Value excluding VAT: £76,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKI41 - Hackney and Newham

### **II.2.4) Description of the procurement**

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nationals referred to MASH to access free and impartial OISC registered immigration advice and services (as specified in Section 82 of the Immigration and Asylum Act, 1999) up to OISC level 3.

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- Work with families to understand the importance of and seek consent to provide regular case updates to Newham's allocated case worker.
- Collect and provide agreed contract monitoring data.
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The estimated value for the 12 months is £76,000.

### **II.3) Estimated date of publication of contract notice**

1 September 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Market Test Questionnaire

Name of your Organisation

Address

Name of Key Contact

Position

Email

Phone Number

Is your organisation a:

- Private Sector
- Local authority
- Social Enterprise
- Charity
- Voluntary Community Sector/Third Sector
- Other

Please provide a short introduction to your organisation (150 words max.)

Please respond to the questions provided below:

Question 1

Do you provide impartial immigration advice and casework support to NRPF families who are destitute or at risk of destitution? Please provide us with some information on how you currently do this.

Question 2

Do you have capacity to support the estimated required caseload as outlined above (30-38 families at any one-time, 70-90 families over 12 months)?

Question 3

How do you support your current clients' staff members to better understand and be able to respond to the rights and entitlements of migrants and key immigration issues?

Question 4

Would you be in position to deliver in Newham from 1st September 2021 following a Request For Quotes process during August 2021?

Question 5

Would your organisation be interested in providing a quote for the above service? Yes / No