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Tender

Cleaning and Security Services- Wellington Square

Knight Frank Promise

F01: Prior information notice

Call for competition

Notice identifier: 2024/S 000-016976

Procurement identifier (OCID): ocids-h6vhtk-046c95

Published 31 May 2024, 10:57am

Section I: Contracting authority

I.1) Name and addresses

Knight Frank Promise

St Ann's Quay 124 Quayside

Newcastle

NE1 3BD

Contact

Procurement Team

Email

support@Maistro.com

Telephone

+44 448000488664

Country

United Kingdom

Region code

UKC11 - Hartlepool and Stockton-on-Tees

Companies House

OC305934

Internet address(es)

Main address

<https://www.maistro.com/>

Buyer's address

<https://www.knightfrank.co.uk/knight-frank-promise>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://portal.maistro.com/expressions-of-interest/7f6abb66-5e6a-4863-9129-299ea7e5ade2>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://portal.maistro.com/expressions-of-interest/7f6abb66-5e6a-4863-9129-299ea7e5ade2>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning and Security Services- Wellington Square

Reference number

QUS-SD4GKF

II.1.2) Main CPV code

- 71315000 - Building services

II.1.3) Type of contract

Services

II.1.4) Short description

On behalf of Stockton on Tees Borough Council, Knight Frank Promise is looking to appoint a service provider to deliver and maintain cleaning and security services. This appointment will be to maintain the services at the Wellington Square Shopping Centre

services with TUPE being involved.

II.1.5) Estimated total value

Value excluding VAT: £1,290,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71315000 - Building services
- 79710000 - Security services
- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKC11 - Hartlepool and Stockton-on-Tees

Main site or place of performance

Wellington Square Shopping Centre, Wellington Street, Stockton-on-Tees, TS18 1NA

II.2.4) Description of the procurement

Cleaning Services include-

Labour Breakdown

- o Cleaners
- o Supervisors

Daily/Weekly/Monthly Quarterly/Annually services to include but not be limited to;

- o Carpet cleaning
- o Dusting
- o Door cleaning
- o Vacuuming
- o Deep cleaning
- o Spot Clean
- o Mirror cleaning
- o Reach and Wash
- o Replace Consumables

- o Sweep and mop floors.

- o Empty bins

Window Cleaning & Periodic Services to include but not be limited to;

External Malls, Service Areas and Car Parks.

- o Vacuuming

- o Litter Picking

- o Jet Washing

- o Canopy Cleaning

- o Gully Cleaning

- o Cardboard Collection and Bailing

- o Vacant Unit Cleaning.

Public Toilets

- o Surfaces

- o Mirrors

- o Toilets

- o Cubicles

- o Urinals

- o Tiles

- o Doors

- o Common Areas

- o Internal/External window cleaning

- o Roof Level Rooflights

- o Pressure washing exterior.

Washroom Services to include but not be limited to;

- o Bins
- o Vending
- o Air Fresheners
- o Feminine Hygiene

Additional Services to include but not be limited to;

- o Dust mats
- o Upholstery Cleans - Common Areas

Consumables Services to include but not be limited to:

- o Toilet Rolls
- o Liquid soap
- o Bin Bags
- o Toilet Cleaner
- o Surface Cleaner
- o Glass and Stainless Steel Cleaner
- o Dishwasher tablets
- o Washup liquid
- o Paper towels

Security Services include-

- o Patrols
- o Monitor Surveillance Equipment

- o Site Visitor Management
- o Incident Management
- o Car Park System Monitoring
- o Car Park System
- o Traffic Management
- o Crowd Control
- o Customer Services

Caretaker Duties

- o Cleaning
- o Painting
- o Gutter Cleaning
- o Paving Repair
- o General Maintenance Tasks

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

II.2.10) Information about variants

Variants will be accepted: Yes

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

- o H&S - ISO 45001
- o Quality - ISO 9001
- o Environmental - ISO 14001
- o Cleaning Chemical Safety - COSHH
- o Risk Assessments & Method Statements - RAMS
- o Safe Contractor
- o Security - ISO 27001

III.1.2) Economic and financial standing

List and brief description of selection criteria

Basic Information

Exclusion Grounds

Economic and Financial Standing

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.1.5) Information about reserved contract

The execution of the contract is restricted to the framework of sheltered employment programmes

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

1 July 2024

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Maistro Limited

Rowan House North, 1 The Professional Quarter

Shrewsbury

SY2 6LG

Email

support@maistro.com

Telephone

+44 1392325190

Country

United Kingdom

Internet address

www.maistro.com

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

SQ launch day- 02/07/2024

SQ Submission deadline- 02/08/2024

SQ Evaluation- 05/08/2024

SQ Shortlist Notification - 08/08/2024

ITT Launch Day- (30 days to run) - 19/08/2024

ITT Site visits- 1 day TBC

ITT Question Deadline- 16/09/2024

ITT Submission deadline- 19/09/2024

ITT Evaluation- 23/09/2024

ITT Presentations- TBC

BAFO - 26/09/2024

Award - 01/10/2024

Standstill 10 days- 11/1/2024

Implementation Period & Internal Comms- TBC

Contract start day - 01/11/2024