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Planning

## **HR Information System**

REAch2 ACADEMY TRUST

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-016965

Procurement identifier (OCID): ocds-h6vhtk-02c9b2

Published 19 July 2021, 4:43pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

REAch2 ACADEMY TRUST

c/o Henhurst Ridge Primary Academy

Henhurst Ridge, BURTON-ON-TRENT

DE13 9TQ

#### **Contact**

Leanne Brown / Calum Marriott

#### **Email**

[hrrsystems@reach2.org](mailto:hrrsystems@reach2.org)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

[www.reach2.org](http://www.reach2.org)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

HR Information System

Reference number

REAHHRIS001

**II.1.2) Main CPV code**

- 48450000 - Time accounting or human resources software package

**II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Pre-market engagement for a Human Resources Information System

REAch2 Academy Trust is exploring the market for a Human Resources Information System (HRIS) potentially to be used by all REAch2 Academies and the central organisation.

The HRIS must have:

- ? Payroll or link to an established payroll system/bureau service
- ? Finance software or link to an established finance system
- ? Facility to manage LGPS and TPS
- ? Trade Union facilities time Reporting
- ? Gender pay gap reporting
- ? Sickness absence reporting
- ? Public sector equalities duty reporting
- ? Single Central Record facility

REAch2 Academy Trust are looking for suppliers who:

- ? Have an established system active for 2+ years
- ? Already work in the education sector

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

Any contract resulting from this proposed procurement will be awarded under the terms of the Everything ICT Framework and the successful supplier will be expected to have applied for, and been successful in, the Everything ICT supplier application process before any potential contract is awarded.

Further details for Everything ICT are available at [www.everythingict.org](http://www.everythingict.org) and interested bidders wishing to declare an interest in bidding for this potential opportunity (whether or not you are an existing Everything ICT supplier) should contact [info@everythingict.org](mailto:info@everythingict.org) by 5pm on Friday 13th August 2021 clearly including the reference number of this notice in their email.

In addition to the framework application process, potential bidders may also be asked to complete a preliminary qualification questionnaire which will be scored and evaluated separately as a means of selecting those who may subsequently be invited to submit an Invitation to Tender as part of any potential mini competition to be carried out.

The proposed contract may be awarded for a three year term with the option of two one year extensions (3 + 1 + 1).

We anticipate awarding the contract by 31st December 2021 with a system 'go live' in mid-2022.

This notice is for Information only. REAch2 and Everything ICT reserve the right to cancel or amend this proposed procurement at any time

#### **II.2.14) Additional information**

REAch2 Academy Trust is a primary-only Academy Trust made up of 60 primary schools, across 20 Local Authorities.

REAch2 employs approximately 3100 staff across all schools and a central team.

You can find more information about the Trust at [www.reach2.org](http://www.reach2.org)

#### **II.3) Estimated date of publication of contract notice**

6 September 2021

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes