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Tender

Canterbury District - Place Strategies

Canterbury City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-016937

Procurement identifier (OCID): ocids-h6vhtk-050761

Published 25 April 2025, 10:13am

Scope

Reference

DN772629

Description

Canterbury City Council wishes to select and appoint a suitable supplier for the provision of Canterbury District - Place Strategies and invites tenderers to submit a tender to meet the Council's requirements.

The Contract is anticipated to commence June / July 2025 and shall continue until 31 March 2026 , unless terminated early in accordance with the terms and conditions of the Contract.

Full details and requirements are included within the Invitation to Tender Documentation.

Important Notice:

Suppliers should in the first instance register themselves on the Kent Business Portal by

following registration instructions. After registering suppliers are asked to express their interest in this opportunity, after which suppliers will be able to access and download all the required documents attached to this notice. Please ensure you download all documents and complete according to instructions contained.

Attachments:

Instructions to Suppliers: Expressions of interest will only be accepted via the Kent Business Portal (www.kentbusinessportal.org.uk).

Note that in order to successfully submit your interest you will first need to register for an account on the portal. After registration is complete and you've received your login details you should return to the advert for the opportunity and express your interest.

You will then receive an email giving you a link to the documentation provided and be able to access the tender documents. The tender documents are required to be completed and submitted electronically via the Kent Business Portal by no later than 12:00 on Friday 23 May 2025

Questions and Communication:

Please direct all questions and communication through the Kent Business Portal via the message facility (once registered).

Total value (estimated)

- £50,000 excluding VAT
- £60,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 17 June 2025 to 31 March 2026
- 9 months, 14 days

Main procurement category

Services

CPV classifications

- 73220000 - Development consultancy services

Contract locations

- UKJ4 - Kent

Participation

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

19 May 2025, 12:00pm

Tender submission deadline

23 May 2025, 12:00pm

Submission address and any special instructions

Full details and requirements are included within the Invitation to Tender Documentation.

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Tenders may be submitted electronically

Yes

Award criteria

The Council will award the Contract on the basis of the most advantageous tender (MAT). It will be seeking to ensure the best financial performance and value for money from the Services whilst, at the same time, improving or maintaining the standard of the Services.

The overall assessment ratio is 80 % quality and 20% cost.

The weighted quality and cost scores will be added together, and this will identify the most advantageous tender.

Where more than one-person marks the tenders, a consensus scoring mechanism will be used (i.e. an evaluation panel will agree a score for each marked element).

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Canterbury City Council

- Public Procurement Organisation Number: PXJX-9843-DLGM

14 Rose Lane

Canterbury

CT12UR

United Kingdom

Email: procurement@canterbury.gov.uk

Website: <https://www.canterbury.gov.uk>

Region: UKJ44 - East Kent

Organisation type: Public authority - sub-central government