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Tender

Framework Agreement for the Provision of Teaching Agency Services

Aberdeen City Council
The Highland Council
Aberdeenshire Council

F02: Contract notice

Notice identifier: 2022/S 000-016914

Procurement identifier (OCID): ocds-h6vhtk-0348b7

Published 21 June 2022, 1:02pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539600

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1463702563

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539600

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Framework Agreement for the Provision of Teaching Agency Services

Reference number

000-FKBB5424

II.1.2) Main CPV code

- 79600000 - Recruitment services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council has a requirement for Teaching Agency Services. Tenderers who are successful on gaining a place on the Framework Agreement shall be expected to provide one or both of the following Services:

Lot 1: Teaching Agency Workers

Lot 2: Sourcing of Teachers for Direct Employment

II.1.5) Estimated total value

Value excluding VAT: £4,800,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Teaching Agency Workers

Lot No

1

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire
- UKM6 - Highlands and Islands

II.2.4) Description of the procurement

This Lot pertains to the provision of Teaching Agency workers. These agency workers will be provided on a temporary basis, charged at a fully inclusive daily rate for an agreed period. Where these agency workers are recruited as permanent Council staff members, a 'Temp to Permanent' fee could be invoked.

The agency teachers shall be qualified to teach at Primary or Secondary level within the Scottish Educational System.

II.2.5) Award criteria

Quality criterion - Name: Provision of Services / Weighting: 65%

Quality criterion - Name: Contract Management and Management Information / Weighting: 15%

Quality criterion - Name: Implementation Plan / Weighting: 10%

Quality criterion - Name: Community Benefits and Sustainability / Weighting: 5%

Quality criterion - Name: Environmental Wellbeing / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 0%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

Initial period of 24 months with the possibility of extending annually for a total of a further 24 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see documentation for additional information.

II.2) Description

II.2.1) Title

Sourcing of Teachers for Direct Employment

Lot No

2

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire
- UKM6 - Highlands and Islands

II.2.4) Description of the procurement

This Lot pertains to the provision of a service to source employed teachers on behalf of the Council. Where the teacher is recruited to the Council as an employee on either a fixed term or a permanent basis, a fee would be payable to the Teaching Agency.

The sourced teacher shall be qualified to teach at Primary or Secondary level within the Scottish Educational System.

II.2.5) Award criteria

Quality criterion - Name: Provision of Services / Weighting: 65%

Quality criterion - Name: Contract Management and Management Information / Weighting: 15%

Quality criterion - Name: Implementation Plan / Weighting: 10%

Quality criterion - Name: Community Benefits and Sustainability / Weighting: 5%

Quality criterion - Name: Environmental Wellbeing / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 0%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing

system

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II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See documentation for additional information.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See documentation for further information.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 6

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

22 July 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Please see attached documentation for further information.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=697695.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

See documentation for further information.

(SC Ref:697695)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

53 Castle St.

Aberdeen

Country

United Kingdom

