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Tender

## **Lease agreement for the Supply and Delivery of Tractors, Mowers and Utility Vehicles for Grounds Services**

Keele University Science And Business Park

F02: Contract notice

Notice identifier: 2021/S 000-016907

Procurement identifier (OCID): ocds-h6vhtk-02c978

Published 19 July 2021, 12:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Keele University Science And Business Park

Keele University IC2 Finance Directorate Keele University Science & Innovation Park

Newcastle-under-Lyme

ST5 5NH

#### **Contact**

Debbie Cramphorn

#### **Email**

[d.a.cramphorn@keele.ac.uk](mailto:d.a.cramphorn@keele.ac.uk)

#### **Telephone**

+44 1782734967

#### **Country**

United Kingdom

**NUTS code**

UKG2 - Shropshire and Staffordshire

**Internet address(es)**

Main address

<https://www.keele.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Lease agreement for the Supply and Delivery of Tractors, Mowers and Utility Vehicles for Grounds Services

Reference number

KU/310/DC/GD/JK/2021

### **II.1.2) Main CPV code**

- 16700000 - Tractors
  - PA02 - Lease

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

Tenders are invited to supply, delivery and maintain on a four (4) year lease agreement (2yrs + 2yrs) Tractors, Mowers and Utility Vehicles for the Grounds Services.

The Grounds Team are responsible for the maintenance of all the grassed areas including the Sports Fields, the Woodlands and the formal Parks. The University needs equipment that is reliable, robust, proven, easy-to-use and not over-specified. Suitable for all year-round usage, seasonal grass cutting, seasonal leaf collection, snow clearance and salt gritting, as appropriate for the equipment.

The following equipment:

3 x Tractors

1 x Ride on Mower

1 x Rigid Deck Roller Mower

1 x Zero Turn Ride on Mower

3 x RTV- 2wd/4wd Utility Vehicles.

All equipment must be new at the start of each 2- year period. Suppliers must be able to provide all items specified as the tender is not split into lots. Equipment is required to be replaced every 24 months with replacement new for like-for-like (or better) and this is costed as an inclusive price. All equipment must be new at the start of each 2- year period.

The estimated total value of the contract is £200,000 excluding VAT.

The tender evaluation is divided into two stages - the Selection Stage Evaluation and the

Award Stage Evaluation. All tenders received will be assessed on a pass / fail basis to ensure Tenderers meet minimum levels of suitability. The University shall identify the most economically advantageous tender (MEAT) . The maximum score available is 1000 marks, divided into 600 marks for Technical (Quality) and 400 marks for Commercial (Price).

### **II.1.5) Estimated total value**

Value excluding VAT: £200,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 16000000 - Agricultural machinery
  - PA02 - Lease

### **II.2.3) Place of performance**

NUTS codes

- UKG2 - Shropshire and Staffordshire

### **II.2.4) Description of the procurement**

This is an open tender to Supply and Delivery :

3 x Tractors

1 x Ride on Mower

1 x Rigid Deck Roller Mower

1 x Zero Turn Ride on Mower

3 x RTV- 2wd/4wd Utility Vehicles.

The tender evaluation is divided into two stages - the Selection Stage Evaluation and the Award Stage Evaluation. All tenders received will be assessed on a pass / fail basis to ensure Tenderers meet minimum levels of suitability. The University shall identify the most economically advantageous tender (MEAT) . The maximum score available is 1000

marks, divided into 600 marks for Technical (Quality) and 400 marks for Commercial (Price).

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £200,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

4 October 2021

End date

31 March 2026

This contract is subject to renewal

Yes

Description of renewals

4 -year contract on the basis of 2 years +2 years .

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 August 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

23 August 2021

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 4 years time

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand.

London

WCA2 2LL

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

University of Keele, Procurement Office,

Finance Department, Innovation Centre 2,

Keele, Staffordshire

ST5 5NH

Country

United Kingdom

Internet address

<https://www.keele.ac.uk>

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Any review proceedings should be promptly brought to the attention of the Director of Finance of the University at the address provided above, and will be dealt with in accordance with the requirements of the Public Contracts Regulations 2015 ('PCR2015'). Any review proceedings must be brought within the time-scales specified by the applicable law, including without limitation, PCR 2015. In accordance with PCR 2015, the University will incorporate a minimum 10 calendar day standstill period from the date information on the award of the contract is communicated to tenderers.

#### **VI.4.4) Service from which information about the review procedure may be obtained**

University of Keele

Procurement Office Finance Department Innovation Centre 2,

Keele Staffordshire

ST5 5NH

Country

United Kingdom

Internet address

<https://www.keele.ac.uk>