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Tender

## **Cleaning Services**

St Joseph's College

F02: Contract notice

Notice identifier: 2022/S 000-016901

Procurement identifier (OCID): ocds-h6vhtk-0348aa

Published 21 June 2022, 12:08pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Joseph's College

London Road

STOKE-ON-TRENT

ST4 5NT

#### **Contact**

Mrs K Cleverley

#### **Email**

[kcleverley@stjosephsmail.com](mailto:kcleverley@stjosephsmail.com)

#### **Telephone**

+44 1782418833

#### **Country**

United Kingdom

**NUTS code**

UKG23 - Stoke-on-Trent

**Internet address(es)**

Main address

[www.stjosephstrentvale.com](http://www.stjosephstrentvale.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.stjosephstrentvale.com](http://www.stjosephstrentvale.com)

Additional information can be obtained from another address:

Mrs K Cleverley

London Road

Stoke on Trent

ST4 5NT

**Contact**

Mrs Karen Cleverley

**Email**

[kcleverley@stjosephsmail.com](mailto:kcleverley@stjosephsmail.com)

**Telephone**

+44 1782418833

**Country**

United Kingdom

**NUTS code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

[www.stjosephstrentvale.com](http://www.stjosephstrentvale.com)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Cleaning Services

**II.1.2) Main CPV code**

- 90000000 - Sewage, refuse, cleaning and environmental services

**II.1.3) Type of contract**

Services

**II.1.4) Short description**

St Joseph's College is an outstanding Academy for ages 11-19 years established in 1932. We are a split site school comprising of three sites, the main site housing the main school, and five additional smaller buildings. We have a VI Form building situated directly across the main site, and a separate playing fields located one mile away. Our current cleaning contract expires on 30th September 2022 so we are looking to appoint a company to provide a high standard of service to clean our premises ensuring a consistent high level

of hygiene at all times. St Joseph's college has a strong reputation and as such we need to be sure that the school adheres to hygiene standards and regulations and that our staff are confident they can enjoy a clean and pleasant working environment

#### **II.1.5) Estimated total value**

Value excluding VAT: £450,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90000000 - Sewage, refuse, cleaning and environmental services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

London Road

Trent Vale

Stoke on Trent

ST4 5NT

#### **II.2.4) Description of the procurement**

We have 7 buildings which require the following areas cleaned daily;

Classrooms

Offices

Toilets

Meeting Room/Training Rooms

Walkways, corridors, seating areas and stairwells

Main School Office Kitchen

Staffroom kitchen

Brothers' House Office kitchen

Olsen building Staff Kitchen

Fideliter staff Kitchen

Sports Hall

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Retendering after the 3 year period

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The successful contractor will need to assure the school that staff supplied under the contract including its own staff and those of sub-contractors have an enhanced DBS disclosure and have all undertaken Child Protection Training. You should ensure that an individual's employment history has been verified and that the evidence can be provided to the school on request. You should verify the last 3 years' employment or academic history checking with previous employers, following up references (where required) or using a commercial CV checking service. You should verify an individual's nationality and immigration status and ensure that they have a right to remain and work in the UK. Evidence must be provided to the school on request.

You must not supply any individual if they are:

- On probation (in a legal sense.)
- Under a suspended prison sentence.
- Released from prison on parole.
- Still under a conditional discharge.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 July 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

12 July 2022

Local time

9:00am

Information about authorised persons and opening procedure

Mrs C Slattery Deputy Headteacher

Mrs K Cleverley Finance Director

Mrs S Brierley Senior Finance Assistant

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Every 3 years

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Governing Body of St Joseph's College

London Road

Stoke on Trent

ST4 5NT

Email

[sscott@stjosephsmail.com](mailto:sscott@stjosephsmail.com)

Telephone

+44 1782848008

Country

United Kingdom