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Tender

Cleaning Services

St Joseph's College

F02: Contract notice

Notice identifier: 2022/S 000-016901

Procurement identifier (OCID): ocds-h6vhtk-0348aa

Published 21 June 2022, 12:08pm

Section I: Contracting authority

I.1) Name and addresses

St Joseph's College

London Road

STOKE-ON-TRENT

ST4 5NT

Contact

Mrs K Cleverley

Email

kcleverley@stjosephsmail.com

Telephone

+44 1782418833

Country

United Kingdom

NUTS code

UKG23 - Stoke-on-Trent

Internet address(es)

Main address

www.stjosephstrentvale.com

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.stjosephstrentvale.com

Additional information can be obtained from another address:

Mrs K Cleverley

London Road

Stoke on Trent

ST4 5NT

Contact

Mrs Karen Cleverley

Email

kcleverley@stjosephsmail.com

Telephone

+44 1782418833

Country

United Kingdom

NUTS code

UKG - West Midlands (England)

Internet address(es)

Main address

www.stjosephstrentvale.com

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services

II.1.2) Main CPV code

- 90000000 - Sewage, refuse, cleaning and environmental services

II.1.3) Type of contract

Services

II.1.4) Short description

St Joseph's College is an outstanding Academy for ages 11-19 years established in 1932. We are a split site school comprising of three sites, the main site housing the main school, and five additional smaller buildings. We have a VI Form building situated directly across the main site, and a separate playing fields located one mile away. Our current cleaning contract expires on 30th September 2022 so we are looking to appoint a company to provide a high standard of service to clean our premises ensuring a consistent high level of hygiene at all times. St Joseph's college has a strong reputation and as such we need to be sure that the school adheres to hygiene standards and regulations and that our staff are confident they can enjoy a clean and pleasant working environment

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90000000 - Sewage, refuse, cleaning and environmental services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

London Road

Trent Vale

Stoke on Trent

ST4 5NT

II.2.4) Description of the procurement

We have 7 buildings which require the following areas cleaned daily;

Classrooms

Offices

Toilets

Meeting Room/Training Rooms

Walkways, corridors, seating areas and stairwells

Main School Office Kitchen

Staffroom kitchen

Brothers' House Office kitchen

Olsen building Staff Kitchen

Fideliter staff Kitchen

Sports Hall

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Retendering after the 3 year period

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The successful contractor will need to assure the school that staff supplied under the contract including its own staff and those of sub-contractors have an enhanced DBS disclosure and have all undertaken Child Protection Training. You should ensure that an individual's employment history has been verified and that the evidence can be provided to the school on request. You should verify the last 3 years' employment or academic history checking with previous employers, following up references (where required) or using a commercial CV checking service. You should verify an individual's nationality and immigration status and ensure that they have a right to remain and work in the UK. Evidence must be provided to the school on request.

You must not supply any individual if they are:

- On probation (in a legal sense.)
- Under a suspended prison sentence.
- Released from prison on parole.
- Still under a conditional discharge.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 July 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

12 July 2022

Local time

9:00am

Information about authorised persons and opening procedure

Mrs C Slattery Deputy Headteacher

Mrs K Cleverley Finance Director

Mrs S Brierley Senior Finance Assistant

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Every 3 years

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Governing Body of St Joseph's College

London Road

Stoke on Trent

ST4 5NT

Email

sscott@stjosephsmail.com

Telephone

+44 1782848008

Country

United Kingdom