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Tender

## **Tail Spend Management Services**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-016886

Procurement identifier (OCID): ocds-h6vhtk-03ed1f

Published 30 May 2024, 1:30pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

#### **Email**

[corporate.services@nepo.org](mailto:corporate.services@nepo.org)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

#### **Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.nepo.org/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://open-uk.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://open-uk.org>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Tail Spend Management Services

Reference number

NEPO534

### **II.1.2) Main CPV code**

- 66151100 - Electronic marketplace retailing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

NEPO seeks to establish a single provider Framework Agreement for the provision of Tail Spend Management Services.

The Framework Agreement will operate as a managed service for the delivery of tail spend management. The managed service provider will be capable of managing an accredited supply chain to deliver low value, ad hoc goods and services for public sector organisations.

It is envisaged that the Framework Agreement will provide Contracting Authorities with access to a pre accredited supply chain and product directory via an Online Platform.

Full details can be found within the procurement documentation.

### **II.1.5) Estimated total value**

Value excluding VAT: £750,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

NEPO are using a 2-stage competitive procedure with negotiation for the procurement of this Framework Agreement. The first stage is a selection questionnaire which will be used to shortlist suppliers. Shortlisted suppliers will then be invited to tender. The selection questionnaire document also contains an ITT overview that sets out the high-level requirements of the Framework Agreement. This document will allow suppliers to determine if they are interested in this opportunity and consider whether they have the required capability and capacity to deliver the Framework Agreement.

The Framework Agreement will be a single supplier and single lot solution - awarded to a single Delivery Partner. Those suppliers shortlisted from selection questionnaire and invited to tender will be evaluated in accordance with the award criteria contained within the Invitation to Tender documents. NEPO may also wish to enter into negotiations with tenderers in line with the requirements of the competition with negotiation procedure. NEPO also reserve the right not to enter into negotiations and award the Framework Agreement on the basis of initial tender.

The most economically advantageous Tenderer, will be awarded onto the Framework Agreement. NEPO does not give any guarantee and/or warrant the actual value of the services (if any) which will be placed with the successful supplier by any Contracting Authority using the Framework Agreement pursuant to this process and accepts no liability thereof. In accordance with the Framework Agreement, each Contracting Authority will enter into a call-off contract. The call-off contract is to be entered into by both the Contracting Authority and successful supplier and will be based on the terms and conditions of the Framework Agreement.

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and submit the selection questionnaire and tender response through the Open eTendering System. If not already registered, suppliers should register on the NEPO eTendering System at <https://www.open-uk.org/> (<https://www.open-uk.org/>)

Selection questionnaire and tender responses must be submitted using the link above. Selection questionnaire and tender responses submitted via postal or email methods will not be accepted.

If you need technical assistance from the Open Support team, this can be requested via [open.support@nepo.org](mailto:open.support@nepo.org)

PLEASE NOTE: Open is accessible 24/7 however, technical support is available Monday - Thursday 8:30 - 5pm and Friday 8.30 - 4.30pm

For guidance on how to submit your response through Open, please visit:  
<https://www.open-hub.org/training> (<https://www.open-hub.org/training>) to access the available Training Guides.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £750,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that this Framework Agreement will be renewed prior to its conclusion.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The Framework Agreement is anticipated to exceed 48 months in duration. This is due to the commercial and contractual complexity of the Framework Agreement combined with the cost of administrating the procurement for NEPO, Contracting Authorities and Tenderers.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-022741](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 July 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 12-18 months prior to the framework expiry date

### VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). This means that NEPO may provide central purchasing activity on behalf of Contracting Authorities.

The agreement will be available for use by all NEPO Members within the North East region. A list of member organisations is available in the About section of the NEPO website at:

[www.nepo.org](http://www.nepo.org) (<https://www.nepo.org>)

This agreement will also be made available to all current and future NEPO Associate Members throughout the North East region. Current Associate Members are listed in the Associate Member section of the NEPO website at:

[www.nepo.org/associatemembership/list](http://www.nepo.org/associatemembership/list) (<https://www.nepo.org/associatemembership/list>)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout the North East region (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, NonDepartmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services. Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>  
(<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>)

<https://www.gov.uk/government/organisations/department-for-education>  
(<https://www.gov.uk/government/organisations/department-for-education>)

<https://www.gov.uk/check-a-universityis-officially-recognised/recognisedbodies>  
(<https://www.gov.uk/check-auniversity-is-officiallyrecognised/recognised-bodies>)

<http://www.schoolswebdirectory.co.uk/localauthorities.php>  
(<http://www.schoolswebdirectory.co.uk/localauthorities.php>)

<http://www.ukschoolsdirectory.net> (<http://www.ukschoolsdirectory.net>)

<https://www.gov.uk/find-school-in-england> (<https://www.gov.uk/find-school-in-england>)

<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>  
(<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>)

<https://www.gov.uk/government/publications/open-academies-and-academyprojects-in-development>  
(<https://www.gov.uk/government/publications/open-academies-and-academy-projectsin-development>)

<http://unistats.direct.gov.uk/institutions/> (<http://unistats.direct.gov.uk/institutions/>)

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>  
(<http://www.hefce.ac.uk/workprovide/unicoll/>

heis/)

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>  
(<http://www.hefce.ac.uk/workprovide/unicoll/>

fecs/)

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>  
(<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>)

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

(<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>)

<https://www.gov.uk/government/organisations>

(<https://www.gov.uk/government/organisations>)

<https://www.communitiesni.gov.uk/contact> (<https://www.communities-ni.gov.uk/contact>)

<https://www.ons.gov.uk/> (<https://www.ons.gov.uk/>)

<http://www.police.uk/forces.htm> (<http://www.police.uk/forces.htm>)



<http://www.policeinformation.co.uk/index.html>  
(<http://www.policeinformation.co.uk/index.html>)

<https://www.gov.uk/government/organisations/maritime-and-coastguardagency>  
(<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>)

<http://www.fireservice.co.uk/information/ukfrs>  
(<http://www.fireservice.co.uk/information/ukfrs>)

<http://www.fire.org.uk/fire-brigades.html> (<http://www.fire.org.uk/fire-brigades.html>)

<http://www.oscr.org.uk/> (<http://www.oscr.org.uk/>)

<https://www.gov.uk/government/publications/current-registered-providers-ofsocial-housing>  
(<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>)

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>  
(<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>)

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>  
(<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>)

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate/membership/permissible-users>  
(<https://www.nepo.org/associate/membership/permissible-users>)

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org) (<https://www.nepo.org>)

#### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

North East Procurement Organisation

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Email

[Corporate.Services@nepo.org](mailto:Corporate.Services@nepo.org)

Country

United Kingdom