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Tender

Tail Spend Management Services

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

F02: Contract notice

Notice identifier: 2024/S 000-016886

Procurement identifier (OCID): ocds-h6vhtk-03ed1f

Published 30 May 2024, 1:30pm

Section I: Contracting authority

I.1) Name and addresses

THE ASSOCIATION OF NORTH EAST COUNCILS LIMITED

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Email

corporate.services@nepo.org

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.nepo.org/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://open-uk.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://open-uk.org>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Tail Spend Management Services

Reference number

NEPO534

II.1.2) Main CPV code

- 66151100 - Electronic marketplace retailing services

II.1.3) Type of contract

Services

II.1.4) Short description

NEPO seeks to establish a single provider Framework Agreement for the provision of Tail Spend Management Services.

The Framework Agreement will operate as a managed service for the delivery of tail spend management. The managed service provider will be capable of managing an accredited supply chain to deliver low value, ad hoc goods and services for public sector organisations.

It is envisaged that the Framework Agreement will provide Contracting Authorities with access to a pre accredited supply chain and product directory via an Online Platform.

Full details can be found within the procurement documentation.

II.1.5) Estimated total value

Value excluding VAT: £750,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66000000 - Financial and insurance services
- 79400000 - Business and management consultancy and related services
- 79900000 - Miscellaneous business and business-related services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

NEPO are using a 2-stage competitive procedure with negotiation for the procurement of this Framework Agreement. The first stage is a selection questionnaire which will be used to shortlist suppliers. Shortlisted suppliers will then be invited to tender. The selection questionnaire document also contains an ITT overview that sets out the high-level requirements of the Framework Agreement. This document will allow suppliers to determine if they are interested in this opportunity and consider whether they have the required capability and capacity to deliver the Framework Agreement.

The Framework Agreement will be a single supplier and single lot solution - awarded to a single Delivery Partner. Those suppliers shortlisted from selection questionnaire and invited to tender will be evaluated in accordance with the award criteria contained within the Invitation to Tender documents. NEPO may also wish to enter into negotiations with tenderers in line with the requirements of the competition with negotiation procedure. NEPO also reserve the right not to enter into negotiations and award the Framework Agreement on the basis of initial tender.

The most economically advantageous Tenderer, will be awarded onto the Framework Agreement. NEPO does not give any guarantee and/or warrant the actual value of the services (if any) which will be placed with the successful supplier by any Contracting Authority using the Framework Agreement pursuant to this process and accepts no liability thereof. In accordance with the Framework Agreement, each Contracting Authority will enter into a call-off contract. The call-off contract is to be entered into by both the Contracting Authority and successful supplier and will be based on the terms and conditions of the Framework Agreement.

The opportunity can be accessed via the NEPO eTender system. Suppliers wishing to be considered for this Framework Agreement must register their expression of interest and submit the selection questionnaire and tender response through the Open eTendering System. If not already registered, suppliers should register on the NEPO eTendering System at <https://www.open-uk.org/> (<https://www.open-uk.org/>)

Selection questionnaire and tender responses must be submitted using the link above. Selection questionnaire and tender responses submitted via postal or email methods will not be accepted.

If you need technical assistance from the Open Support team, this can be requested via open.support@nepo.org

PLEASE NOTE: Open is accessible 24/7 however, technical support is available Monday - Thursday 8:30 - 5pm and Friday 8.30 - 4.30pm

For guidance on how to submit your response through Open, please visit: <https://www.open-hub.org/training> (<https://www.open-hub.org/training>) to access the available Training Guides.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £750,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

It is anticipated that this Framework Agreement will be renewed prior to its conclusion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

The Framework Agreement is anticipated to exceed 48 months in duration. This is due to the commercial and contractual complexity of the Framework Agreement combined with the cost of administrating the procurement for NEPO, Contracting Authorities and Tenderers.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-022741](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 July 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 12-18 months prior to the framework expiry date

VI.3) Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). This means that NEPO may provide central purchasing activity on behalf of Contracting Authorities.

The agreement will be available for use by all NEPO Members within the North East region. A list of member organisations is available in the About section of the NEPO website at:

www.nepo.org (<https://www.nepo.org>)

This agreement will also be made available to all current and future NEPO Associate Members throughout the North East region. Current Associate Members are listed in the Associate Member section of the NEPO website at:

www.nepo.org/associatemembership/list (<https://www.nepo.org/associatemembership/list>)

NEPO intends to make the resulting agreement available for use by all Contracting Authorities throughout the North East region (as defined by the Public Contracts Regulations 2015) including but not limited to Government Departments and their Agencies, NonDepartmental Public Bodies, Central Government, NHS Bodies, Local Authorities, Emergency Services, Coastguard Emergency Services, Educational Establishments, Registered Social Landlords and Registered Charities who have a need to purchase the above services. Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>
(<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>)

<https://www.gov.uk/government/organisations/department-for-education>
(<https://www.gov.uk/government/organisations/department-for-education>)

<https://www.gov.uk/check-a-universityis-officially-recognised/recognisedbodies>
(<https://www.gov.uk/check-auniversity-is-officiallyrecognised/recognised-bodies>)

<http://www.schoolswebdirectory.co.uk/localauthorities.php>
(<http://www.schoolswebdirectory.co.uk/localauthorities.php>)

<http://www.ukschoolsdirectory.net> (<http://www.ukschoolsdirectory.net>)

<https://www.gov.uk/find-school-in-england> (<https://www.gov.uk/find-school-in-england>)

<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>
(<http://apps.education-ni.gov.uk/appinstitutes/default.aspx>)

<https://www.gov.uk/government/publications/open-academies-and-academyprojects-in-development>
(<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>)

<http://unistats.direct.gov.uk/institutions/> (<http://unistats.direct.gov.uk/institutions/>)

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>
(<http://www.hefce.ac.uk/workprovide/unicoll/>

heis/)

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>
(<http://www.hefce.ac.uk/workprovide/unicoll/>

fecs/)

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>
(<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>)

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

(<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>)

<https://www.gov.uk/government/organisations>

(<https://www.gov.uk/government/organisations>)

<https://www.communitiesni.gov.uk/contact> (<https://www.communities-ni.gov.uk/contact>)

<https://www.ons.gov.uk/> (<https://www.ons.gov.uk/>)

<http://www.police.uk/forces.htm> (<http://www.police.uk/forces.htm>)

<http://www.policeinformation.co.uk/index.html>
(<http://www.policeinformation.co.uk/index.html>)

<https://www.gov.uk/government/organisations/maritime-and-coastguardagency>
(<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>)

<http://www.fireservice.co.uk/information/ukfrs>
(<http://www.fireservice.co.uk/information/ukfrs>)

<http://www.fire.org.uk/fire-brigades.html> (<http://www.fire.org.uk/fire-brigades.html>)

<http://www.oscr.org.uk/> (<http://www.oscr.org.uk/>)

<https://www.gov.uk/government/publications/current-registered-providers-ofsocial-housing>
(<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>)

<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>
(<http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>)

<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>
(<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>)

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate/membership/permissible-users>
(<https://www.nepo.org/associate/membership/permissible-users>)

Organisations wishing to access the NEPO agreement will be required to register as a NEPO Associate Member in the first instance.

Further information can be found at: www.nepo.org (<https://www.nepo.org>)

VI.4) Procedures for review

VI.4.1) Review body

North East Procurement Organisation

Northern Design Centre, Abbots Hill, Baltic Business Quarter

Gateshead

NE8 3DF

Email

Corporate.Services@nepo.org

Country

United Kingdom